

BABU CHHOTELAL SHRIVASTAV GOVERNMENT POST GRADUATE COLLEGE DHAMTARI



**AFFILIATED TO PT.RAVISHANKAR SHUKLA UNIVERSITY
RAIPUR (CHHATTISGARH)
REACCREDITATION – CYCLE-II
(AQAR)**



**Internal Quality Assurance Cell (IQAC)
and Submission of Annual Quality Assurance Report (AQAR)
in Accredited Institutions**

2015-16

**BABU CHHOTELAL SHRIVASTAV GOVERNMENT POST GRADUATE
COLLEGE DHAMTARI (CHHATTISGARH)**

NAAC

VISION

Quality education and Equity excellence would be the priority of the college. The institution would cope up with scholarly performance as regard to the innovative approach .A futuristic hope to attain a commendable status in the state and country as well, so far as the quality of education is concerned .Equal access for the SC/ST/OBC students would be the cherished vision and poor students and weaker section would be the target group for upliftment. Our efforts would be to provide the job oriented education particularly to girls. This type of education helps, students to be able to face the vulnerability in this complex and demanding juncture of the modern era.

MISSION

This institution would have a mission for its commitment to high standard and levels of performance. B. C. S. Govt. P. G. College, Dhamtari would strive to disseminate knowledge through Learning- Teaching Process. Keeping in mind the social structure of the area we would strive hard and would consider how to serve the requirement of the people in the area. We would like to achieve such a status for catering to the need of higher percentage people belonging to SC/ST and backward classes and weaker section.

VALUE FRAMEWORK

The college would be preparing students to cope up with the modern scenario and challenges and threats outside and it would be the objective of the institution. Higher Linguistic skill for the student would be the focus so that the students of backward class would have access to the better quality educational institutions.

The main target of the college would be creating an atmosphere to encourage youngsters for participation in different streams of higher education. This endeavour will help to increase employability after passing out.

For equity excellence the percentage of SC, ST students' participation should be given priority so that the disadvantaged group have equal participation in higher education.

We would certainly have an aim to introduce Job Oriented courses to increase the employability of the students leaving the college. Development of backward areas would be possible if the SC,

ST and OBC students are given more opportunity to have their share of education. In the 21st century women empowerment has been a topic of concern not only in India but also in the world as well and hence by increasing women ratio will provide us ample opportunity of contribution for women empowerment.

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**Guidelines for the Creation of the
Internal Quality Assurance Cell (IQAC)
and Submission of Annual Quality Assurance Report
(AQAR)
in Accredited Institutions**

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2015 to June 30, 2016)*

Part – A

AQAR for the year 2015 -2016

1. Details of the Institution

1.1 Name of the Institution

B. C. S. Govt. P.G. College

1.2 Address Line 1

Jodhapur ward

Address Line 2

Dhamtari

City/Town

Dhamtari

State

Chhattisgarh

Pin Code

493773

Institution e-mail address

pgcollege.dhamtari@gmail.com

Contact No.

Off : 07722-237933

Name of the Head of the Institution:

Dr. Chandrashekhar Choubey

Tel. No. with STD Code:

07722-237933

Mobile:

98260-36199

Name of the IQAC Co-ordinator:

Dr. Mandeep Khalsa

Mobile:

98264-08780

IQAC e-mail address:

pgcollege.dhamtari@gmail.com

1.3 NAAC Track ID (For ex. MHCogn 18879)

CHCOGN 12321

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

1.5 Website address:

www.bcspgcdmt.com

Web-link of the AQAR:

www.bcspgcdmt.com

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

S.No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B+	77.00	2005	5 years
2	2 nd Cycle	B	2.06	2015	5 years
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC :

DD/MM/YYYY

10/07/2015

1.8 AQAR for the year (for example 2010-11)

2015-16

1.9 Details of the previous year's AQAR submitted to NAAC after the latest

Assessment and accreditation by NAAC (for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

AQAR 2015-16

1.10 Institutional Status

University State ☒ Central ☐ Deemed ☐ Private ☐

Affiliated College Yes ☒ No ☐

Constituent College Yes ☐ No ☒

Autonomous college of UGC Yes ☐ No ☒

Regulatory Agency approved Institution Yes ☐ No ☒

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education ☒ Men ☐ Women ☐

Urban ☒ Rural ☐ Tribal ☐

Financial Status Grant-in-aid ☐ UGC 2(f) ☒ UGC 12B ☒

Grant-in-aid + Self Financing ☒ Totally Self-financing ☐

1.11 Type of Faculty/Programme

Arts ☒ Science ☒ Commerce ☒ Law ☒ PEI (Phys Edu) ☐

TEI (Edu) ☐ Engineering ☐ Health Science ☐ Management ☐

Others (Specify)

1.12 Name of the Affiliating University (for the Colleges)

Pt. Ravi Shankar Shukla
University, Raipur (C.G.)

1.13 Special status conferred by Central/ State Government-

UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence

UGC-CPE

DST Star Scheme

UGC-CE

UGC-Special Assistance Programme

DST-FIST

UGC-Innovative PG programmes

Any other (Specify)

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers

06+01 (Principal)

2.2 No. of Administrative/Technical staff

01

2.3 No. of students

02

2.4 No. of Management representatives

01

2.5 No. of Alumni

02

2.6 No. of any other stakeholder and

01

Community representatives

2.7 No. of Employers/ Industrialists

01

2.8 No. of other External Experts

01

2.9 Total No. of members

16

2.10 No. of IQAC meetings held

06

2.11 No. of meetings with various stakeholders:

No.

03

Faculty

06

Non-Teaching Staff Students

03

Alumni

06

Others

2.12 Has IQAC received any funding from UGC during the year? Yes

☒

No

☐

If yes, mention the amount

3,00,000/-

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC - 03

Total No. International National State Institution Level

(ii) Themes

- 1) How to write a Research Paper By Prof P.C.Sood Retd. UGC Department of Biochemistry , Saurashtra University Rajkot on 05/12/2015
- 2) Diseases caused due to change in environment By Prof P.D. Gupta Retd. Prof Manipal University
- 3) Workshop on "Youth Vision" On 22/12/2015

2.14 Significant Activities and contributions made by IQAC

- Installation of office Automation GSRQ software.
- Implementation of institutional planning under RUSA.
- Providing coaching to post graduate students for PSC and UGC NET.
- Organisation of seminar and conferences at post graduate level.
- Time to time counselling has been organised to motivate and encourage students.
- To foster innovative learning and creativity in student's exhibitions, group discussions, poster presentations, study tours etc were organised.
- Fitness oriented activities are provided by the department of sports.
- Nourishes ecological concerns through the activities of NSS, NCC etc.
- Functioning of anti-ragging committee and maintenance of campus discipline.
- Job oriented and placement assistance programmes were conducted.
- Promotion of the use of technology in teaching and learning – interactive board, digital visualizer etc.
- Cultural activities and programmes were conducted.
- Modification in the feedback form in following 3 aspects
 - (i) Student's feedback for the teachers.
 - (ii) Student's feedback regarding the college.
- Compiled AQAR Annual Report 2014-2015.
- IQAC Report 2014-15 has been uploaded in the website of the college.
- Providing financial support to the weaker students and class 3 and class 4 workers of the institution.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year

Plan of action	Outcomes
Curricular aspects : 1. Syllabus has been prescribed by Pt. RSU University which has been followed by the institution.	1. The curriculum is helpful for the students in preparing their examination.
Teaching Learning Evaluation : 1. Weekly power point presentation is made compulsory for P.G students. 2. Academic audit were conducted. 3. Project reports based on field survey were introduced in P.G classes	1. Students were motivated towards interactive learning based on power points. 2. Teaching diaries of teachers, teaching plans and attendance register of all students were checked and attested by the principal. 3. 05 research guides are working in the institution. 4. Bio metric system has been started in the college to check the regularity of the teaching and non – teaching staffs. 5. Institution has 2 research centres : Hindi and Economics. 6. Head of department of various departments has been presenting the progress report of the syllabus to the principal on monthly basis. 7. Students show their interest in doing field survey and this also enhances their learning abilities.
Research consultancy and extension : 1. In order to promote research activities IQAC has been continuously motivating the faculties to pursue more and more research projects and also encourage them to publish research papers in a journal with high impact factor. 2. Encourages faculty members with doctorate to become research guides, and also motivates them to give course work class to Ph. D students and to do collaborative research.	1. Research project – Minor – 02 2. Publications – International -03 , National(16) 3. Seminars/Conferences/Workshops attended – International -01 , National – 02 , State – 85 4. Research Scholars receiving scholarships/ fellowships 1) JRF – 01

<p>Infrastructure and learning resources :</p> <ol style="list-style-type: none"> 1. Wi-Fi facility has been started in the college campus. 2. To enhance the learning processes the institution has been constructing ICT enabled smart class rooms. 3. Separate building has been constructed for the Department of Law with the help of RUSA. 4. Renovation of Girls Common rooms and Staff room. 5. Up gradation of library. 6. Green boards in classrooms. 7. Cycle stand. 	<ol style="list-style-type: none"> 1. Free Wi-Fi internet facility is provided to all students and staff. 2. Wi-Fi facility has been available in the main college building, I.T building and college library. 3. To avail Wi-Fi facilities students mobile number has been registered and system generated passwords has been given. 4. Smart class rooms were constructed for providing interactive teaching learning.
<p>Students Support and Progression :</p> <ol style="list-style-type: none"> 1. Help desk has been established for providing complete information to students and parents. 2. Scholarship facilities and book bank facilities has been provided to SC/ST/OBC and economically weaker students. 3. Encourages students to participate in Youth cultural festival, Sports , NSS, NCC and Youth Red Cross . 4. Special facilities in the girls common room has been provided. 5. Alumni and PTA meetings have been organised for feedbacks and suggestions. 	<ol style="list-style-type: none"> 1. The planned proposals were successfully implemented. 2. The Alumni meets and PTA meetings have been fruitful for the overall development of the college. 3. Various cell like women cells, Grievance cells, Anti- ranging committee have been functioning throughout the session 4. Participation of the student in youth festivals, sports, NSS, NCC, Red cross society was encouraged.
<p>Innovation and Best Practices:</p> <ol style="list-style-type: none"> 1. Providing consultancy services to other colleges for preparation of NAAC accreditation and other quality related issues. 2. To carry out academic audit and gender audit and green audit of the institution. 3. To organizes workshops. 	<ol style="list-style-type: none"> 1. IQAC members of the college has been presenting invited talks with the aim to provide valuable information regarding NAAC accreditation process, academic audit and quality enhancement. 2. Celebration of Vivekananda Jayanti, Munshi Premchand Jayant etc. 3. In academics and sports, awards and cash prizes were given to meritorious students. 4. Awareness campaign on clean campus and ban on use of polythene. 5. Policies were made on the basis of feedback analysis. 6. Rashtriya Swachhata Abhiyan was organized. 7. Financial and academic support has been given to the students of weaker section.

** The academic calendar of the year 2015-16 Annexure- 01*

2.16 Whether the AQAR was placed in statutory body Yes ☒ No ☐

Management ☒ Syndicate ☐ any other body ☐

Provide the details of the action taken

- AQAR was discussed in IQAC meeting.
- Proper documentation was maintained by institution.
- Plans are made to improve the quality of institution

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	02	Nil	Nil	Nil
PG	09	Nil	Nil	Nil
UG	06	Nil	03	Nil
PG Diploma	01	Nil	01	Nil
Advanced Diploma	Nil	Nil	Nil	Nil
Diploma	01	Nil	01	Nil
Certificate	Nil	Nil	Nil	Nil
Others (IGNOU)	Nil	Nil	Nil	Nil
Total	19	Nil	05	Nil

Interdisciplinary	B.Sc.IT/B. Com. (CS)			
Innovative	Skill Development program			

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	10
Trimester	
Annual	07

1.3 Feedback from stakeholders Alumni ☐ Parents ☐ Employers ☐ Students ☒
(On all aspects)

Mode of feedback : Online ☐ Manual ☒ Co-operating schools (for PEI) ☐

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

The University revises the syllabus in every 3-4 years as per the recommendation of Board of Studies in various subjects. Same syllabus is followed by all the affiliated colleges.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Nil

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Promoted professor	Others
25	17	Nil	Nil	06	Sports Officer 01

2.2 No. of permanent faculty with Ph.D.

13

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
17	02			00	06			17	08

2.4 No. of Guest

15

Visiting

Nil

and Temporary faculty

07

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended			
Presented papers		01	
Resource Persons			

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Project works has been made compulsory for P.G students of IV semester of all departments.
- Weekly seminar presentations via power point by P.G students is a part of internal assessment.
- Unit tests, seminar presentations were conducted during 2015-16.
- Educational trips/ excursions/ study tours were organised for P.G students.
- In order to improve the teaching qualities the institution has been giving opportunities to the teachers to attend orientation and refresher courses.
- Well equipped departmental libraries.
- Remedial teaching and tutorial system.
- Virtual laboratories, Workshops, Seminars, Tutorial Classes, Competitive exam coaching classes, Continuous evaluations have been implemented in the institution.
- Discussions and debates during the class hours related to subject and current affairs have been conducted.
- ICT enabled teaching methods using Wi-Fi broadband internet.
- Smart classrooms, interactive boards, LCD Projectors etc.
- Movies Based on texts were shown by the Department of Law to enhance the learning process of the students.
- Weekly PowerPoint presentations related to subject by the students of different faculties.
- Interactive learning through field work, study tours, industrial visits, Quizzes, Workshops and academic seminars.

2.7 Total No. of actual teaching days

190

during this academic year

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

- Exams are conducted by Pt. Ravishankar Shukla University
- Students evaluation has been done on the basis of continuous Assessments (internal) composed of 20 marks and the End semester examinations (external) composed of 80 marks.
- Unit tests, assignments, Projects, Seminars, Viva by the students.
- Pre- University Exams were conducted every year for U.G students and result analysis has been done on the basis of the performance of the students.
- Question banks were given

2.9 No. of faculty members involved in curriculum

04

01

Nil

Restructuring / revision/ syllabus development**as member of Board of Study/Faculty/Curriculum Development workshop****2.10 Average percentage of attendance of students**

75%

2.11 Course/Programme wise Distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I	II	III	Pass %
B.A.-I	248		6	148	70	91.4
B.A.-II	219		3	134	72	95.4
B.A.-III	183		6	117	46	92.3
B.Sc.-I (BIO)	164		38	67	17	74.4
B.Sc.-II(BIO)	131		9	33	11	40.2
B.Sc.-III(BIO)	128		12	96	-	84.4
B.Sc.-I (IT)	60		18	26	02	76.7
B.Sc.-II (IT)	58		11	16	08	60.3
B.Sc.-III(IT)	30		07	19	02	93.3
B.Sc.-I (MATHS)	100		36	27	15	78.0
B.Sc.-II (MATHS)	92		11	19	10	43.5
B.Sc.-III (MATHS)	56		11	32	05	85.7
B.Sc.-I (H.Sc)	19		1	16	-	89.5
B.Sc.-II (H.Sc)	20		4	-	-	20.0
B.Sc.-III (H.Sc)	6		3	2	-	83.3
BCA-I	32		10	06	-	50.0
BCA-II	28		13	11	-	85.7
BCA-III	10		10	-	-	100
B.Com-I	255		15	100	42	61.6
B.Com-II	198		33	109	04	73.7
B.Com-III	120		14	78	04	80.0
L.L.B.-I	38		03	20	-	60.5
L.L.B.-II	40		01	27	-	70.0
L.L.B.-III	11		-	-	-	00.0
DCA- II SEM	40		11	03	-	35.0

PG fourth semester results May-June 2016

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I	II	III	Pass %
M.Sc-IV SEM (Maths)	30		15	09	-	80.0
M.Sc-IV SEM (H.Sc)	04		03	01	-	100
M.A.-IV SEM (Hindi)	36		26	07	01	94.4
M.A.-IV SEM (Eco.)	24		15	05	-	83.3
M.A.-IV SEM (Geo.)	16		08	05	-	81.25
M.A.-IV SEM (Pol.Sci)	27		08	18	-	96.3
M.A.-IV SEM (History)	04		02	02	-	100
M.Com IV SEM	35		33	02	-	100
PGDCA- II SEM	96		13	66	01	83.3

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes?

A. For Faculties

- Modern techniques of teaching and learning are adopted to encourage, motivate and help faculties, research scholars and PG students.
- Seminar presentation through power points and Wi- Fi internet facilities are encouraged.
- IQAC collects and analyse the academic audit and evaluation reports of all UG and PG departments and further suggestions were also given to the concerned department for future improvements.

B. For Students

- In the beginning of the academic year induction programme for fresher students was conducted by the IQAC.
- Further suggestions were put forward by IQAC for conducting special classes for the enhancement of communication skills.
- Student's progress has been monitored by IQAC on the basis of their performance in Unit tests, assignments, seminars, and model examinations.
- IQAC also collects Manual feedback from students and strategies were also prepared for the next academic year according to the suggestions received during the analysis of the feedback.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	01
UGC – Faculty Improvement Programmes	Nil
HRD programmes	Nil
Orientation programmes	Nil
Faculty exchange programmes	Nil
Staff training conducted by the university	Nil
Staff training conducted by other institutions	Nil
Summer / Winter schools, Workshops, etc.	02
Others	Nil

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	06	02	-	02
Technical Staff	04	02	-	01

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- Inspires faculty members with Doctorate to become research guides and also to give course work classes to PhD students and motivates them to do collective research.
- Motivates teachers to participate in International, National and State level seminars.
- Scholars are provided with research facilities like free internet facilities, Research Journals, etc.
- Lectures/ workshops/ seminars/ were conducted by eminent resource persons.
- Projects are carried out by the students of P.G and U.G individually or in groups and a dissertation is submitted at the end of the session.
- 8 research scholars are pursuing research in 2 departments which are recognised as research centres by the university

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	Nil	Nil	Nil	Nil
Outlay in Rs. Lakhs	Nil	Nil	Nil	Nil

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-----	02	-	Ongoing
Outlay in Rs. Lakhs	-----	2,75,000	-	-

3.4 Details on research publications

	International	National	Others
Peer Review Journals	03	Nil	Nil
Non-Peer Review Journals	10	06	Nil
e-Journals	Nil	Nil	Nil
Conference proceedings	Nil	Nil	Nil

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	Nil	Nil	Nil	Nil
Minor Projects	2 year	01-UGC Bhopal 01-CGCOST	2,00,000 and 75,000	Yes
Interdisciplinary Projects	Nil	Nil	Nil	Nil
Industry sponsored	Nil	Nil	Nil	Nil
Projects sponsored by the University/ College	Nil	Nil	Nil	Nil
Students research projects (other than compulsory by the University)	Nil	Nil	Nil	Nil
Any other(Specify)	Nil	Nil	Nil	Nil
Total		02	2,75,000	

3.7 No. of books published

i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges

Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	nil		04		
Sponsoring agencies			RUSA		

3.12 No. of faculty served as experts, chairpersons or resource persons

02

3.13 No. of collaborations :

International

nil

National

nil

Any other

nil

\

3.14 No. of linkages created during this year:

nil

3.15 Total budget for research for current year in lakhs : 2.75

From funding agency

CCOST
& UGC
Bhopal

From Management of University/College

Total

02

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	Nil
	Granted	Nil
International	Applied	Nil
	Granted	Nil
Commercialised	Applied	Nil
	Granted	Nil

**3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year**

Total	International	National	State	University	Dist	College
01	Nil	1. Junior Research Fellowship	nil	Nil	nil	nil

3.18 No. of faculty from the Institution
who are Ph. D. Guides
and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
National level International level

3.22 No. of students participated in NCC events :

University level State level
National level International level

3.23 No. of Awards won in NSS :

University level State level
National level International level

3.24 No. of Awards won in NCC :

University level State level
National level International level

3.25 No. of Extension activities organized :

University forum College forum
NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Recognizing the need of Social responsibility, Our Institute is proactively dedicated towards contributing in philanthropy and social concerns. To meet purpose, Institute focuses on and practices all possible ways.
- Institute organizes Plantation Programme, involving all the members of the Institute, intermittently. Blood donation camps are organized frequently in the Institute in which great participation from all staff and students is visible every time. Also, blood group testing camps are organized specially for testing “sickle- cell”, a disease which is widely spread in the region.
- College has adopted two villages where in awareness programmes, free distribution of general medicines, cleaning and other such assistance has provided. College provides donations to “Antarkala Parishad”, an NGO for differently abled children.
- Camps for NSS and NCC are frequently organized. Their activities like volunteering in traffic management and awareness programme add value to the sublimity and grandeur of Institute.
- Swachh Bharat Abhiyan is being run by both the N.S.S. units in the College campus.
- Various program were organised, like - digital India week, Three days workshop for faculty of all Dhamtari district colleges (included backward area government and non government colleges) conducted by RUSA, world blood donation day, opportunity in Indian army, district level SWEEP plan programs, Intoxication rally, how to use Mobile app of police department, lecture in needs and benefits of concentrations, personality development programs for college student and child protection Act program etc.
- Both units of N.S.S. and college staff celebrated ‘Van-Mahaotsav’ in the month of July 2015, in which different types of saplings were planted all over the Campus.
- NSS annual camp and associate activities.
- Blood donation programmes were organised by “YOUTH RED CROSS Society”.
- Placement awareness programmes.
- Campus beautification
- **Sweep - awareness programme for participative democracy:**
- Rallies were organized by the NCC and NSS units of our college and throughout Chhattisgarh for voter awareness.

- Various competitions like Rangoli, Poster making, Slogan writing, Debate, Elocution etc were organized in our college for last two years under district level SVEEP programme.
- This initiative has been able reach to thousand of young voters and motivate them to actively participate in the election process.
- **Vision to save environment-** for Environment awareness among students, projects based on environment are given to them, in students bring different varieties of plants in vases.
- Formation of Quality circle among colleges in Dhamtari district – Being the lead Institution of Dhamtari district, the college provides consultancy services to various higher education institutions regarding quality enhancement, NAAC accreditation process etc, through district quality circle.
- Various programmes were conducted by Maths department like Four days Olympiad teachers training workshop, mathematics Olympiad exam and Madhav Maths competition programme, two days workshop for passed out students of RMO exam of Chhattisgarh, subject expert had come from Ahmadabad, Raipur, Bilaspur, Durg and they have given lectures in this programme.
- Initiatives of the department of Economics has organised programme consumer protection act and food security act, Economy survey of super market of Dhamtari city under the excursion tour and teaching classes has taken for preparation of UGC NET and SET examinations. This year Guest lecturer Ashok Patel cleared UGC NET and JRF exam, College has honoured him, this year Ramkant Rajak has got Four Gold Medal from Pt. Ravishankar Sukla University and college also honoured him silver medal, Three other students of this department have got fourth, fifth and sixth rank in Pt. Ravishankar Sukla University were honoured by silver medal. Through Economics Research Centre Miss Ranjana Nilima Kachhap and Mr. Prabhat Kumar Ravi were awarded Ph.D Degree and Miss Tameshwari Sahu has submitted her Ph.D thesis.
- **Awareness Drive on personality Enhancement by Psychology department** – In Psychology department faculty member as a counsellor has taken up counselling and motivates faculty members and students of the college and outside of the city, to words personality enhancement also. Mental health check up have been conducted for the regular teaching and non regular teaching faculty member of the staff by the department, the result shows that regular teaching faculty is better than non regular teaching faculty and female teaching faculty (regular and non regular) is better than male teaching faculty (regular and non regular) in mental health.

An excursion tour has been conducted for mental health survey in mental hospital Raipur, students have observed patients of phobia, paranoia, GAD, OCD and depression etc.

- **Sociology department also conducted survey of the village-**

Conducted a survey and prepared a report in “Dharmik Aastha Abhivvyakti ka Badalta Swarup” by B.A. III year students. Established “Jigyasa Help Desk” to help needy students of sociology subject, for this every student donates voluntary aid to Jigyasa Help Desk.

- **Political science department** celebrated International Human Rights Day, Prof. Durgesh Prasad HOD of Law department has given the lecture on Provisions of Constitution and Shri Premnath Bharti Assistant Prof. Department of Law has given the lecture on Real Condition of Human Rights. A student of this department Ku. Jagrati has got Tenth rank in Pt. Ravishankar Sukla University merit list and college also honoured to him by silver medal.
- Geography department conducted a survey of Onacona village, in this survey student have collected socio- economic and geographical data in primary method and prepared the survey report, And also conducted excursion tour and visited Jagadapur, Chitrakot, Dantewada, Kutumsar caves and tirathgarh of Bastar division of Chhattisgarh.
- Hindi department celebrated 135th Jayanti of Munshi Premchandra, Rajbhasha Diwas and Hindi diwas. Two students were awarded Ph.D Degree in this research centre.
- English Department conducted the memory management programme with Support from Prajapita Brahma Kumari Ishwariya Vishwavidyalaya, Dhamtari. The talk on “Memory Management” was very useful. Students and staff members had an engaging session highlighting Outer Memory and Inner Memory. The Trainer was of opinion that peace is food for mind and intellect.
- Commerce department has given guideline about banking , CA, CS, ICW, WAI cost accounting to its post graduate students.
- Law department of the college has organised moot court. In moot court department has presented Civil criminal cases. In law department legal ad clinic was inaugurated by Judge Pratibha Verma. Law department celebrated human rights day and the chief guest was honourable judge Shangh Pushpa Bhratpahari and magistrate Reshma Tigga highlighted new amendment and different aspects of law.
- Chemistry department- guest lecturer Amit Sahu cleared CSIR NET exam and was also selected for a post in ordinance factory of defence ministry in Jabalpur. Chemistry department organised a lecture on I.R.U.V. Spectroscopy.
- Students of Home science department have visited Printing press, Old men asylum, Women Child development, Nariniketan, Adult Education centre and Milk cold storage Centre.

- History department- a student Mr. Champeshwar Kumar has got seventh rank in Pt. Ravishankar Sukla University merit list and the college honoured him by silver medal.
- Information Technology department cooperated the management of the college in distribution of Tablets for students and VTP programme was also conducted by this department. There are many facilities in this department like modern lab, licence software, Internet connectivity, WI-FI etc.
- IGNOU Study Centre – many courses like BPP, MEG, MHD, B.A., B.COM., PGDI, DCE, DCH, DECE, DNHE, CDM, CFN, CHR, CNCC, CCP, CTE, CAFE and CIG are available in this centre.
- Sundarlal Sharma Study Centre - there are many courses going on in this centre, like B.A., B.Sc., B.Com., B. Lib., I.S.C., B. Ed, M.B.A., M.S.W., L.L.B., M.A., M.Sc (in Hindi Literature, English, Sanskrat, Maths, History, Economics, Political Science and Sociology) PGDCA, PG DIPLOMA IN YOGA, Cyber law, Patent law, Insurance law, D.C.A., D.H.C.M.A. in Herbage, and D. Ed etc.
- Vocational Training Programme (VTP) under MMKVY- provides many courses like ITC-701, BEA-701, ITC-101, SS-101, GAR-516 and GAR-601.
- Library – The college library distributed books to ST and SC student through book bank scheme, because many students belong to ST, SC and OBC category. Every Saturday books were distributed to ST, SC and BPL students. In this library there is the reading room for students and faculty members and timing is 09.30 AM to 04.30 PM in working days. Reference books, news papers, journals and course books are available.
- Sports department- Many students got selected in Badminton, Chess, Volleyball, kabaddi, Athletics and Cricket in state level competition. Two students in Badminton, One is selected for chess, two students selected for Volleyball, Two selected for kabaddi, Two for Athletics, and One selected for Cricket. Three students represented Pt. Ravishankar Shukla University Raipur in Volleyball and Wrestling. This college conducted sector level male volleyball competition, Twelve college teams participated from Raipur zone.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	27.70acres	----	-----	27.70acres
Class rooms	31	08	Self Financed	39
Laboratories	07	Nil	Self Financed	07
Seminar Halls	01	---	---	01
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	Nil	Nil	Nil	Nil
Value of the equipment purchased during the year (Rs. in Lakhs)	Nil	Nil	Nil	Nil
Others (IQAC Room & Computer Section)	Nil	Nil	Nil	Nil

4.2 Computerization of administration and library

1. Computerization of administration.
2. The library provides open access to staff and students.
3. Journals and magazines are also kept in open racks.
4. Daily news paper records, weeding out documents, paper clippings are the other computerized areas of the library.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	44685		2067		46752	
Reference Books						
e-Books						
Journals	15					
e-Journals						
Digital Database						
CD & Video						
Others (specify)			07	3480		

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	52	01	01 (broadband)	01	01	03	14	-----
Added	10	----	----	01	-----	-----	-----	-----
Total	62	01	01 (broadband)	02	01	03	14	-----

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

- All the departments are well equipped with computers, printers and internet facility.
- Free Wi-Fi internet facility is available to all teaching and non teaching staff and college students.
- In all Post Graduation departments seminar presentation through power point is made compulsory for students.
- Computer Training for students through Mukhya Mantri Kaushal Vikash Yojana (VTP) for backward classes BPL.
- Official work specifically for salary up gradation.
- PG departments have been provided with Computers and Broadband internet connectivity.
- We have an internet centre for PG students and teachers for browsing and download if required.
- Students are encouraged to make power point presentation for their projects.

4.6 Amount spent on maintenance in lakhs :

i) ICT

ii) Campus Infrastructure and facilities

iii) Equipments

iv) Others

Total:

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Induction programme for newly admitted students.
- Feedback from students is collected and analyzed.
- Support for slow learners.
- Motivates students to participate in Civil Service Coaching and NET Coaching.
- Encourages participation in various club activities.
- Talented students are encouraged to take part in competitions organised in other colleges.
- The career counselling and placement cell of the college has the objective to help the students to choose a suitable career and make the aspiring student understand the requirement of the industry, private companies and NGOs. We take the initiative to provide them with the information on job openings in various sectors. Apart from this cell also arranged informative counselling during the session which helped them remain updated.
- Student representatives are in the IQAC and hence IQAC invites suggestion through them regarding the support services required betterment and progression with respect to grievance redressal, Anti- ragging, placement etc.
- Educational tours are organized by all the postgraduate departments and science and commerce undergraduate departments once every year.
- Students are involved in various all round activities like debates, social service, fine arts, science forum and quiz to sharpen their talent and they are involved in organising various events for developing leadership qualities.
- Display of support services on the notice board and Regular update in College website for circulating necessary information.
- Displays of Notices regarding various Scholarships and Free ships.

5.2 Efforts made by the institution for tracking the progression

- The students services progression is tracked by the IQAC through the work of the specific cells like grievance redressal cell, and placement specifically constituted to monitor and implement the same.
- Feedback from students and faculty of the college.
- Discussions held regarding student progression in the meetings of head of departments, class co-ordinators and the staff.
- Internal assessment tests and university examination results.
- Participation and performance of students in academic, cultural and sports competitions at college level , University level and national level.
- The Institution maintains Computerised records of all students in both UG and PG.
- Beyond this the alumni association tracks the progression and maintains consistent correspondence with alumnae.
- Suggestion and complain box for students and all college staff.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others	Total
2346	537	24	Nil	2907

(b) No. of students outside the state

01

(c) No. of international students

Nil

Men

No	%
1482	50.98

Women

No	%
1425	49.02

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
435	195	389	1447	10	2466	449	252	544	1662	17	2907

Demand ratio: 20.52

Dropout (2015-16) : UG: 28.02 % ,PG: 11.39 %

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Pre PSC Coaching classes organised by District administration in our college. About 125 students had been enrolled in the coaching classes.

No. of students beneficiaries

156

5.5 No. of students qualified in these examinations

NET	01	SET/SLET	Nil	GATE	Nil	CAT	Nil
IAS/IPS etc	Nil	CG PSC	02	UPSC	Nil	Others	Nil

5.6 Details of student counselling and career guidance

- The session 2015-16 began with a training programme on 10.08.2015 arranged by JCI, Dhamtari along with Akriti Institute Dhamtari.
- A career counselling programme for the students of the college on the aegis of SIT, Dhamtari.
- On 05.10.15 Col. Sohail Zaidi from Indian Army addressed the students of the college, specially NCC Cadets for the Army recruitment.
- On 30.11.2015 a very mind – bugling session was presented by E.V. Swaminathan , Ex- Professor of Mechanical Engineering, Angle college Vasi, New Mumbai. The talk was on “Memory Management”.
- The cell put its efforts on circulating the information from Mahendra Finance for Scholarship for post graduate students with 1st Division, HDFC Life Insurance for Financial Consultant posts, Rungata College group of Institutions for Graduate Commercial Trainee campus recruitment process 2016, Shankaracharya Engineering college, Bhilai for WIPRO Campus Drive on 23.11.2015, ITM University, Naya Raipur for the Programme Endeavour 2016, a joyous battle of skills on 19th and 20th February 2016.
- Pre PSC Coaching classes were organised by District administration in the college.
- Experts from different fields are invited to interact with the students and make

No. of students benefitted

635

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
01	230	72	

5.8 Details of gender sensitization programmes

- The college has a well constituted Women Cell.
- The Cell also conducts gender sensitizing programmes by organizing lectures and seminars.
- The Mobile number and Important numbers of the nearest Police station were displayed on the notice board.
- International Women day is celebrated with zeal.
- Awareness programme on “save the girls child” by rangoli and poster competitions.

Main features

1. Success rate of girl students is higher than boys
2. Participations of the girl students is higher than boys in cultural activities
3. Girls enrolment is more than boys in PG level.
4. Percentage of girls is increasing every year both in UG an PG level.

Faculty

Gender strength in regular teaching staff : Female - 13 Male - 09

5.9 Students Activities:

5.9.1 No. of students participated in Sports, Games and other events

State/ University level

13

National level

nil

International level

nil

No. of students participated in cultural events

State/ University level

12

National level

nil

International level

nil

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of Students	Amount
Financial support from institution	Nil	Nil
Financial support from government	1927	74,93,380
Financial support from other sources	Nil	Nil
Number of students who received International/ National recognitions	Nil	Nil

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed:

Following grievances were redressed

- Toilet of girls and boys improved and drinking water facilities provided to students.
- We have a grievance redressal cell which monitors and redresses the grievance of students as and when required. No major grievances were observed.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision: Vision of our college is to create a centre of academic and scientific excellence. Imparting education of the highest standard shaping the youth for the bright future of the nation and the world our College has its motto.

संस्कृतम् एवम् विदुः सर्वम् एवम् विदुः

“There is no salvation without acquiring knowledge”. The institution is committed to generate skilled creative competence, technically trained, self reliant youth, honed with the scientific temper. The college has a vision that the student who march out of its portals are leaders, morally upright and courageous, socially responsible and have a humanistic world view.

Mission: The mission of the college is to provide value based education.

- To ensure exposure to the latest development in diverse disciplines.
- To enhance employability skills of the students of the region.
- To make students technology easy by generating computer and web based designs.
- To generate a culture of hands on learning and research.
- To facilitate research in traditional and emerging areas.
- To provide courses that tackle the present and implementing environmental crisis.
- To improve the level of English by introducing Communication Courses in English.
- To strive to cater to the tribal and less privileged sections of society.
- To enhance the contribution of the College to the society by raising awareness through community development programmes.

6.2 Does the Institution has a management Information System

- Institution is involved in monitoring the activities of the college committees and Jan Bhagidari samiti, a registered local body that helps in decision- making for the college welfare and development.
- The head of the institution has taken regular meeting of the staff council, meeting of the various committee. Regular meetings of the staff council are held to discuss and decide matters related to academics and administration.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- The PG students take up minor projects on social sciences to get live exposure to recent trends in the relevant fields.
- The approved curriculum is uploaded to college website.
- The faculty member of the college contribute as members of boards of studies in various subjects. They take part in revision and updation of the syllabi.
- As an affiliated college we follow the prescribed *syllabus* of Pt.RSU
- An assessment of the effectiveness of the current curriculum is done through feedback obtained from faculty, students and alumnae.
- The experience gained by faculty members as resource persons at conferences, seminars/ workshops and also as members of Boards of studies.

6.3.2 Teaching and Learning

- The college is one of the oldest and biggest higher Educational centre in the district. Over the years the college has earned a reputation for excellent academic atmosphere not only for local urban but also from the remote rural areas of the state.
- Most of the teaching faculty engage in research activities and regularly attend workshops, seminars, conferences etc.
- To enrich the knowledge of the students, the college organised guest lecturers, students seminars and projects etc.
- Experimental learning, participating learning, problem solving methodologies are used. Field trips/ study tours/ Industrial visits/ Sample survey / data collection are organized. Faculty members use latest technology like power point presentation, video films related on subjects and E- resources for effective teaching.
- Notices have been issued regularly to the teachers, students and office staffs for providing teaching plan, class schedule and regularity in attendance etc.
- The institution has provided LCD Projectors to some PG Departments.
- Teaching plans are prepared as daily teaching, monthly and yearly.
- Moot courts for Law students.
- Legal Aid camps.

6.3.3 Examination and Evaluation

- Continuous evaluation of the students is conducted in two steps semester term- end examinations at PG level and Annual examination at UG level. The internal evaluation consists of three major components –
 1. Internal tests
 2. Class attendance
 3. Assignment and seminars
- Online Publication of end semester examination results.
- Online registration of annual and supplementary examinations.
- Being the lead college of the district, it has been district level centre for various exams of open university as like Indira Gandhi National Open University (IGNOU), Pandit Sundarlal Sharma Open University (PSSOU), Chhattisgarh Public Service commission (CGPSC) and Chhattisgarh Board of Professional Examination.
- Due to CGPA, continuous monitoring of students in terms of seminars, internal examination, projects, preliminary and test examination.

6.3.4 Research and Development

- To encourage faculties for paper publication with better peer reviewed indexed journals with impact factor.
- To encourage non Ph.D teacher for Ph.D.
- The PG departments of Economics and Hindi are registered as research centres.
- 6 Faculty members have been recognised as registered supervisors.
- 2 Minor Projects are going on.
- To encourage Faculty member attend orientation and refresher courses organised by academic staff college.
- IQAC also encouraged participation in seminars, conferences and workshops in various capacities like paper presentation, and chair person.
- Some departments encourage Postgraduate students for research in various ways of projects, seminar papers and assignments.
- Research students are guided and facilitated for in-depth studies and analysis in research centres.

6.3.5 Library, ICT and physical infrastructure / instrumentation

Library

- The college is going through the process of computerising the library. The facility of a reading room for students and faculty members is available.
- Books, reference books, journals, magazines, newspapers are also available.
- Photocopy machine, water coolers, and other infrastructural facilities are also available in library.
- PG departments have separate libraries with good reference books, text books and journals.
- Reading room is open for 8 hours daily for students.

ICT

- Some departments have LCD Projectors, Printers and Scanners.
- 64 computers working in the college in IT department and UG, PG departments and office also.
- Customized developed software is working for admissions, exam and results.
- Some computers of administrative section and computers of IT lab are connected through LAN
- During the session admitted student have been allotted user ID for Wi-Fi connection.

Physical infrastructure / instrumentation

- Medical facilities are provided to the students in our college.
- Provision of water coolers with purifier to ensure the hygienic condition to the students.
- 01 computer lab with 47 computers.
- CCTV coverage
- Every faculty have separate department and there is 01 common staff room with basic facilities.
- Separate examination control room.
- 01 strong room with all facilities and security.
- 01 UGC cell and IQAC cell.
- College has a playground, latest technological and sport equipments and conduct the number of games-
Indoor games facilities – chess, carrom, badminton and table tennis
Outdoor game facilities – kabaddi, net ball, hand ball, basket ball and khokho,
- Neat and clean class rooms with sufficient furniture and green board.
- College has a seminar hall.
- The science laboratories are well equipped to cater to students.
- Book bank facility for ST / SC students.
- Well maintained garden stabilised
- The college biometric system to maintain security and sincerity for faculty members.

6.3.6 Human Resource Management

- The college administration looks after faculty member and non-faculty member. Their needs and demands are considered and efforts are made to resolve them satisfactorily.
- Recreation programmes are also organised for teaching, non-teaching and supportive staff.
- All faculty members and students are involved in different activities like NSS, Youth red cross, social and cultural activities.
- Teaching faculty is recruited by the government and most of them are Ph.D.
- The institution has career counselling and guidance cell which organised in PSC coaching.
- Feed back on teaching performance of the faculty is obtain from student annually.
- Faculty researchers are motivated to arts research and publication.
- Induction programme was organised for new entrants.
- Women cell takes interest in conducting women empowerment programme.
- Health check up camp organised for faculty member and students.
- As per the rules, every year, a self appraisal report is furnished by the faculty members. It is ensured that classes are conducted daily on time.

6.3.7 Faculty and Staff recruitment

- Faculty: for regular and sanctioned post appointment is done by Government.
- Staff recruitment for self finance course (BCA, PGDCA, DCA, B. Sc- IT, Computer IT) is done by the management body.
- Advertisements inviting applications from qualified candidates are published in leading Newspapers. The selection panel consisting of the principal, subject expert from outside , coordinator of SFC, President of Janbhagidari samiti and head of the concerned department and senior member of the faculty appoints teacher faculty for self finance course (BCA, PGDCA, DCA, B. Sc- IT, Computer IT).
- Some teaching and non-teaching staff members are appointed by JBS.
- Guest lecturers are appointed according to government norms.

6.3.8 Industry Interaction / Collaboration

- Students of Law make visits to courts.
- Home science department arranges visits to hospitals.
- Pathology lab – for blood test and sickle cell.
- Two hospitals and nursing homes.
- Rungata College group of Institutions, Shankaracharya Engineering college, WIPRO, ITM University and Vedanta Group for training and placement.

6.3.9 Admission of Students

- the college has its own website from where students can gather information regarding the college.
- Huge notice boards fixed at strategic points on the campus and the boundary walls of the college building also serve the purpose.
- An active guidance and counselling committee is made available to guide the students and parents regarding various matters related to the admission process at the entrance.
- To ensure transparency in the admission process, for all the courses, applications are invited in advance, a merit list is prepared and admission lists and a waiting list is also put up, strictly according to merit list as per the government rules.
- A help desk in the college is also in place.
- The admission process is based on the guidelines provided by Pt. Ravishankar Shukla university. (On the merit basis, seat reservation for SC/ST/OBC/Minority, seat quota for freedom fighters/sports, for disabled/ handicapped)
- The college website and the prospectus contain information about the institution and the programmes offered. The prospectus that highlights the details of various programmes of the college is prepared every year prior to the commencement of admissions. The prospectus also gives details of eligibility norms for admission. It is given to the applicants along with the application form.
- The IT department conducts a mock entrance at the time of the admission.

6.4 Welfare schemes for

Teaching staff	GPF and GIS Loan facilities. Maternity leave for women. Medical reimbursement. GPF Part final withdrawals. Study leave Duty leave to attend the seminar, workshop and coursework. Transfer benefit
Non teaching staff	GPF and GIS loan facilities festival advance uniform Medical reimbursement
Students	<ul style="list-style-type: none"> • Eligible students are provided with BPL and SC/ST Scholarship as per norms. • Book Bank facility also available, • Counselling and Placement services, • Health Services – Sickle cell test haemoglobin test , • Canteen, Grievance Redressal facility, Extension activities, Excursion and help. • Monetary help for needy students. • Psychological counselling cell • Common room for girls with essential facilities • Campus placement. • Reading room. • Coaching classes for competitive examinations.

6.5 Total corpus fund generated

nil

6.6 Whether annual financial audit has been done:

Yes



No



6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	IQAC and Experts	Yes	By Principal /Senior faculty/ through feedback
Administrative	yes	State Govt.	Yes	Committee of Senior faculty

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes	Yes	<input type="text" value="---"/>	No	<input checked="" type="checkbox"/>
For PG Programmes	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

The following reform measures have been adopted:

- Online Publication of Semester Examination results
- Online registration of Supplementary Examinations

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

nil

6.11 Activities and support from the Alumni Association

- Alumni are also involved in providing funds for infrastructure development and improving learning resources.
- Some Alumni are members of Legislative Assembly and also are in the Janbhagidari Samiti as President and other posts. They have contributed a lot for development of infrastructure.
- Legal Aid Clinic is under function and our alumni members are part of it, they are leading practitioners and they share their useful experiences and knowledge with our students.
- Some Alumni are well-known Doctors they visit the college for free health check up of our students and our staff.
- Some alumni are Chartered Accountants CA,CS, ICWA. They visit our college regularly and share their very important experiences with students and provide them guidance for competitive exams.

6.12 Activities and support from the Parent – Teacher Association

1. Regular meeting held for students counselling and problem solving .
2. PTA has been formed. Parents of PG students are members in this Association.
3. Meeting of the PTA is held at PG level students.
4. Parents actively participate and positively support the college.

6.13 Development programmes for support staff

1. Computer training for supportive staff is being done frequently.
2. All staff members are encouraged to participate in various activities and upgrade their qualification.
3. Motivation for research oriented work as well as personality development programme.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Eco- friendly green campus: Plantation of trees and medicinal plants.
- Efforts to create awareness for energy conservation: by switching off lights, fans, computers when not required.
- Maintenance of cleanliness and neatness in the campus.
- Use of dustbin
- Maintenance of garden and flower pots.
- Water harvesting established.
- Tree plantation campaign was organized by NCC, NSS and Youth Red Cross units of the college in main campus.
- Paper free work in accordance with Digital India campaign is promoted through initiative like dissemination of information through SMS, Digital display and website.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Needy persons are given financial support by raising fund among staff members.
- Sick cell, anaemia, blood test, haemoglobin, counselling centre and socio psychological counselling cell established.
- World environment day, earth day, women day and international yoga day have been observed.
- Driving License camp was organized.
- Published college magazine “Richa”.
- Capacity building programme was organized.
- Induction programme for newly admitted students.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

S.No.	plan of action decided upon at the beginning of the year	Action taken
01.	Online submission of admission and examination forms.	Implemented
02.	Identity card preparation through computerized software.	Implemented
03.	Enhancement of infrastructure facilities related to academic sports and culture activities.	Seminar hall developed. Construction of 08 new class rooms.
04.	More no. Campus of interview for students	72 students selected by “Vedanta group” out of 230 students registered.
05.	Establishment of the Help desk in main administrative building	Help desk established.
06.	With the support of forest department a programme of planting various trees was conducted.	Implemented.
07.	Up gradation of college website	Implemented.

08.	Induction programme for newly admitted students.	Implemented.
09.	Motivate faculty member and research scholar for more research publication with good impact factor journals and research projects.	Faculty member and research scholars have published research papers in international journals, reputed journals with good impact factors.
10.	Research centre and research guide motivate of students to research.	25 research paper published and 07 scholars awarded Ph.D.
11.	To conduct national seminar and workshops in college	04 seminar and 04 workshop conducted.

7.3 Give two Best Practices of the institution

1. All the students of UG level study one compulsory paper on environmental studies they are assigned a project for one gamla with plant. The aim of this scheme is to motivate the students for green campus.
2. For handicap children in Dhamtari we made Antra club. Every year our staff members collected the fund and organised program 'bhule bisre geet'. This program provides financial help to disable person.

7.4 Contribution to environmental awareness / protection

1. Eco friendly clean and Green campus with the support of NSS, NCC, and Member of youth Red Cross Society .
2. Polythene free zone.
3. Campaign for plastic free campus was organized.
4. All the students of UG level study one compulsory paper on environmental studies they are assigned a project for one gamla with plant. The aim of this scheme is to motivate the students for green campus.
5. Students are sensitized about their responsibilities for environmental conservation.

7.5 Whether environmental audit was conducted?

Yes

☐

No

☒

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strength

- Accredited by NACC with B grade, CGPA 2.06.
- Excellent results/research centre/ dedicated faculty.
- Commitment by the management and faculty towards quality education.
- Good governance and leadership
- Wi-Fi enabled campus
- There is a strong bond and a high level of interaction between faculty and students
- The college maintains a good academic atmosphere in teaching, learning and evaluation.
- Healthy work culture in a close-knit homely atmosphere.
- Positive and sustained approach to research and related academic activities.
- Several opportunities for students to develop and enhance their creative potential and individual talent.

Weakness

- Majority students with rural backgrounds resulting in lack of global perspective, which results in lower motivational deficiency for hiring and lack of updated knowledge.
- Lack of permanent faculty.
- No boundary wall for the college campus, leading to security and other problems.
- We have no autonomy in syllabus framing, policy making and admission procedure.
- Lack of professional courses.
- Lack of Certificate Courses.
- Lack of digital class room and digital library.

Opportunity

- Good infrastructure and teaching resources give us the opportunity to initiate new programmes.
- Rich Departmental library with internet facility is a boon for students, researchers and teachers.
- The result of the students is quite satisfactory.
- In spite of the weakness mentioned above the result of the student is quite satisfactory. The student gate opportunity to engage and co-curricular activities and doing well.
- Many student are also selected in CA, Doctors, Lawyer, Engineers tests and cleared PSC-UPSC examinations.

Threat

- Poor communication skills in English among students.
- Mostly students come from backward region and their economic condition is not good to avail higher education facilities.

8. Plans of institution for next year

1. PSC and NET coaching for students.
2. Every department of PG will organise conference and seminar.
3. Inviting counsellor to provide counselling to the students on stress, tension and anxiety in examination.
4. To enhance knowledge of computer for the staff.
5. The career guidance and placement cell needs to be strengthened. Information regarding job opportunities at regional, states and national levels in both government and private sectors may be collected and made available to students.
6. To revise edit and develop manual feedback forms
 - Student feedback of teachers.
 - Student feedback of college
7. To organize excursion/study tour/ industrial tours for students regularly.
8. To arrange health check up camps for students.
9. More number of research papers to be prepared and published in leading journals.
10. To encourage teachers for participating in international and national level seminars.
11. More programmes on social welfare to be conducted by NSS students.
12. To organize PTA meeting.
13. To equip each and every department with latest equipments like computer/laptop, printer, camera and projector.
14. Other PG departments to be registered as research centres.
15. Updating college website.
16. Follow up of Annual calendar.
17. Follow up of teaching plan.
18. Review and follow up of detailed plan of the institution.
19. Encouraging faculty members for various research programmes.
20. Encouraging students to participate in various training programmes.
21. The committee drew attention about scope for better quality improvement especially environment, cleanliness, safety, stationery.
22. Recommendation to the management to appoint visiting faculty for improvement of teaching.
23. Faculty training to initiate campus placement to corporate, programme to strengthen placement.
24. Reviewed the NAAC peer team recommendations and prepared a check-list for action plan.
25. To conduct campus selection camp for placement.
26. To cater to the needs of slow learners through remedial classes.
27. To conduct workshops for teaching in smart classes.

Dr. Mandeep Khalsa

Dr. Chandrashekhar Choubey

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

Annexure I

Academic Calendar for undergraduate session 2015-16

S.No.	Activity	Proposed Date
01.	Admission (Principal permission)	16-06-2015 to 31-07-2016
02.	Admission (V.C. permission)	14-08-2015
03.	Result Annual	15-07-2015
04.	Result of revaluation	30-09-2015
05.	Supplementary exams	In limited period
06.	Students union election	25-08-2015
07.	Students with taking ceremony	22-09-2015
08.	Semester exam PG I and IV semester	14-12-2015
09.	Sport competition	
10.	Cultural activities competitions	15-01-2016
11.	Annual function and prize distribution	22-01-2016
12.	NSS camp	28-10-2015 to 03-11-2015
13.	First unit test	31-07-2015
14.	Second unit test	31-08-2015
15.	Pre-Final exam (internal exam)	28-01-2016 to 06-02-2016
16.	Third unit test	03-11-2015
17.	Fourth unit test	19-12-2015
18.	Annual practical exams	16-02-2016 to 28-02-2016
	Annual exams	01-03-2016 to 30-04-2016

Academic schedule for semester courses

S.No	activity	Semester I/III	Semester II/IV
01.	Admission process	16-06-2015 to 30-06-2015	-
02.	Commencement of classes	01-07-2015	31-12-2015

03.	Meeting, Examination committee	04-07-2015 to 14-07-2015	16-01-2016 to 31-01-2016
04.	Name of Practical Examiner (External) should be Head of department	03-09-2015 to 10-09-2015	21-02-2016 to 28-02-2016
05.	Completion of the theory courses	08-01-2015	16-04-2016
06.	Practical examination UG and PG	15-11-2015 to 22-11-2015	18-04-2016 to 30-04-2016
07.	Preparation leave	23-11-2015 to 30-11-2015	01-05-2016 to 08-05-2016
08.	Theory examination	01-12-2015 to 24-12-2015	09-05-2016 to 31-05-2016
09.	Semester break/Declaration of result	25-12-2015 to 31-12-2015	01-06-2016 to 16-06-2016

Annexure I

Feedback Analysis

Feedback from UG and PG students of all classes were collected through feedback format and was analysed by peer committee. The following observations were made:

Some Memorable Events...2015-16