



## Yearly Status Report - 2018-2019

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>		B.C.S.GOV.T.P.G.COLLEGE DHAMTARI
Name of the head of the Institution		B. C. S. Govt. P.G. College,Dhamtari (C.G.)
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		07722237933
Mobile no.		9826036199
Registered Email		pgcollege.dhamtari@gmail.com
Alternate Email		mkhalsadmt@gmail.com
Address		Jodhapur Ward, Dhamtari, Chhattisgarh PIN 493773
City/Town		Dhamtari
State/UT		Chhattisgarh
Pincode		493773

<b>2. Institutional Status</b>	
Affiliated / Constituent	<b>Affiliated</b>
Type of Institution	<b>Co-education</b>
Location	<b>Urban</b>
Financial Status	<b>state</b>
Name of the IQAC co-ordinator/Director	<b>Dr. Mandeep Khalsa</b>
Phone no/Alternate Phone no.	<b>07722237933</b>
Mobile no.	<b>9131405840</b>
Registered Email	<b>pgcollege.dhamtari@gmail.com</b>
Alternate Email	<b>mkhalsadmt@gmail.com</b>

<b>3. Website Address</b>	
Web-link of the AQAR: (Previous Academic Year)	<a href="http://bcspgcdmt.com/category/naac/aqar-reports">http://bcspgcdmt.com/category/naac/aqar-reports</a>
<b>4. Whether Academic Calendar prepared during the year</b>	<b>Yes</b>
if yes,whether it is uploaded in the institutional website: Weblink :	<a href="http://bcspgcdmt.com/category/academics/academic-calendar">http://bcspgcdmt.com/category/academics/academic-calendar</a>

<b>5. Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
<b>1</b>	<b>B+</b>	<b>77.00</b>	<b>2005</b>	<b>28-Feb-2005</b>	<b>27-Feb-2010</b>
<b>2</b>	<b>B</b>	<b>2.06</b>	<b>2015</b>	<b>03-Mar-2015</b>	<b>02-Mar-2020</b>

<b>6. Date of Establishment of IQAC</b>	<b>04-Jul-2005</b>
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<b>7. Internal Quality Assurance System</b>
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Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by	Date & Duration	Number of participants/ beneficiaries

IQAC		
Meeting of IQAC on Environment awareness and work plan for cleanliness, Curricular activities programme and Campus Placement programme	25-Jun-2018 1	13
IQAC work plan of year 2018-19 on Career counselling, Guest lectures, Plan for Workshop and Seminar. Work plan for mental health awareness programme. Plan of communal harmony and gender equality. Extension of teacher parent scheme	10-Sep-2018 1	13
Planning for employment awareness programme and economical help by welfare club and health check-up and awareness programme. Plan to encourage for research activities in faculty member. Planning for internal , valuation on UG level	12-Nov-2018 1	13
Conclusion report of all councils in PG department. Motivating for creating an innovative teaching action plan in the upcoming session.	12-Mar-2019 1	13
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**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	Nil	Nil	2019 0	0
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**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

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<b>10. Number of IQAC meetings held during the year :</b>	4
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	<a href="#">View File</a>
<b>11. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	No

<b>12. Significant contributions made by IQAC during the current year(maximum five bullets)</b>
<ul style="list-style-type: none"> <li>• As per the guidelines of IQAC different Departments in the college organise various extracurricular activities through their Parishads(council) and clubs.</li> <li>• For preparing the students for the Annual exams of the University the faculty members prepare the questions for PreUniversity Exams in a very positive and sincere way. Questions made by the staff members for the internal assessment helps the students as many of the questions find the place in University questions.</li> <li>• Many programmes like campus selection, debate competition ,career counselling, meaningful lectures and workshops are arranged under the aegis of IQAC.</li> <li>• Health awareness and health checkup programme, will be organised under aegis of IQAC by the help of Youth Redcross Society</li> <li>• Motivate the college faculty for social welfare and financial support.</li> </ul>

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<b>13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year</b>
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Plan of Action	Achivements/Outcomes
<p>IQAC has chalked out the proposal for the PG department to organise curricular and cocurricular activities through their councils (Parishad).</p>	<ul style="list-style-type: none"> <li>• Following the guidelines of IQAC PG departments organise different activities under curricular and cocurricular activities.</li> <li>• Hindi Department organised a programme on "Premchand Jayanti" in which invited guests addressed the audience. Elocution and debate competitions for students were organised. Department started conferring "Premchand Samman" .</li> <li>• Economics, Geography, Political Science, History, Chemistry and Mathematics department also organised Mehandi, Rangoli, Flower decoration ,cooking, hand craft ,Hair designing, Quiz and Essay competitions.</li> </ul>
<p>Faculty members have been encouraged by IQAC to prepare Questions for Pre-</p>	<p>Internal Exams committee looked into the matter and the faculty members</p>

<p>University Exams at par with the university questions. After the annual exams they are to prepare a comparative statement showing the questions propalnlity in the annual exams.</p>	<p>prepared the question papers for the pre-university exams according to the university question pattern.And then they submitted the comparative chart of the question papers.Showing the similarity between them.This step gave the students to be familiar with and understand the importance of pre-university exams.</p>
<p>Programmes like Career counselling, workshops ,meaningful lectures to be oraganised under the aegis of IQAC.</p>	<p>76 students were benifited by the three day's career guidance workshop organised under the aegis of IQAC by, Chhattisgarh Industrial and Technical Consultancy from 11-10-2018 to 13-10-2018. On 18.01.2019 a motivational programme by the Chhattisgarh film actor Prakash Awasthi was organised. A lecture on how to prepare research paper by Mr.Kamal Sharma was organised for PG Students on 31.01.2019.</p>
<p>Campus placement drive to be organised</p>	<p>50 Students participated in campus selection of Equitas Micro Finance on 09.07.2018 and 5 students were selected for field officer executive post. On 20-09-2018 Vedanta Limited (Aluminium and Power) Jharsuguda conducted a placement programme in which out of 9 participants, 2 were selected. On 27-11-2018 Axis bank organised a placement camp for Students, in which 82 students participated and 10 Students were selected for interview. Kalinga University, Raipur arranged a placement programme on 22-01-2019 for counsellor Marketing Executive (MHRD) post in which 58 participants attended.</p>
<p>Proposal of IQAC to the Youth Redcross Unit to conduct Health awareness programme and health check-up camp. Krimi Mukti divas to be observed</p>	<p>On 08.10.2018 Ms.Poonam Dewangan (Psychiatric Social Worker) addressed the students regarding tension free life General Anxiety Disorder, Obsessive compulsive disorder, Phobia. On the occasion of Mental Health and Mental Awareness week by the District Hospital and Psychology department. On 15.10.2018 the teaching members of the college were addressed by Suchita Goyal on stress management .The programme was arranged by the Psychiatry department, District Hospital, Dhamtari and Psychology department. The reasons for the stress and its grave consequence were made clear.The Yoga trainer made a demonstrative practice of laughing exercise. On the occasion of National Krimi Mukti Divas on 14.09.2018 and 08.02.2019 the students were</p>

	administered the Albandazole medicine. On 23.01.2019 a blood group test camp was organised in which along with Blood Group Test ,Sickle cell Test was also done 181 students participated in the Camp.
Programme for Cultural Harmony and Gender Equality was proposed by IQAC	"Sua Nritya"(Chhattisgarhi folk dance) Programme was organized on 03.11.2018 in which staff students participated in folk dance of diwali festival as prevalent in Chhattisgarh. Anand Mela programme was arranged by the students in which staff and student had a tast of sumptuous dishes and snacks items. The First,Second and Third position stalls were awarded prizes.
IQAC has proposed extensive programme for Teacher-Guardian Scheme	The Full time teacher were appointed for the Teacher- Guardian Scheme.Teachers helped the students with suggestions and solutions. At the end of the session IQAC collected report from the mentors.
IQAC planned for the programmes to be conducted on the occasion of 150th Anniversary of Mahatma Gandhi	In the session 2018-19 from the month of September various programmes like Quiz, Painting, Essay Writing, Elocution, Cleanliness (Swachhta Programme) were organised. With the help of Azim Premji Foundation "Hamare Samay me Gandhi" programme was conducted with Guest Lectures by invited guests on 12.10.2018.
IQAC proposed programme on Science Day ,Maths Day and World Animal Day	Zoology department organised an Interesting Quiz programme on World Animal Day on 04-10.2018. Department of Mathematics celebrated Maths day on 22-12-2018 in which A seminar was organised on Vedic Maths. On the Science day a lecture programme was organised in which Dr.Anjali Awadhiya HOD Physics department of Science college Raipur addressed the audience.
To Inspire the alumini association for the resources development in the college	After being inspired by IQAC the alumini association has donated RO water cooler ,5 garden chairs and wheel chair for the college.
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<b>14. Whether AQAR was placed before statutory body ?</b>	No
<b>15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?</b>	No

16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2019
Date of Submission	23-Feb-2019
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	Management Information System functions through circulars, social media, electronic announcement system, display of notice. For staff/governing body meeting whatsapp is used as information system.

## Part B

### CRITERION I – CURRICULAR ASPECTS

#### 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

B.C.S.Govt.P.G.College Dhamtari is permanently affiliated to Pt.Ravi Shankar University, Raipur (CG) and the college follows undergraduate and postgraduate curricula provided by the university. The College ensures effective curriculum delivery and quality education through a well planned and documented process. The internal assessment cell, examination cell, time table committee and IQAC prepare the academic calendar of the college and also the concerned departments prepare their departmental academic planner prior to the commencement of every academic year. Allocation of prospectus is done by departmental meeting based on the number of faculty members and their workload and specialization. Teaching plan is prepared by all departments for timely completion of the course. Each teacher is provided an academic diary containing time table, workload, attendance registers and details of academic and administrative committee responsibilities. Text books, reference books, catalogues and prospectus are provided by central library of the college and library also provides research journals, research magazines and various news papers for research centres for Hindi and Economics. The college has undertaken various types of effective learning means for quality education and delivery of the curriculum. Class room teaching is supplemented with class lectures, special lectures/guest lectures, group discussions, personal presentations, group presentations, departmental quiz, tutorials, unit test, pre-university exams, assignment, project works, field visits, field studies, seminars, workshop, educational tours, Poster presentations, Social awareness programs and audio-visual methods etc. Students are also motivated to participate in conferences, symposia, workshops, debate and quiz competitions held in other institutions for exposure of their potential. For the increasing of subject related knowledge, college organizes seminars, guest lectures and workshops for faculty and students. Some faculty members attend national and international seminars and workshops for upgrading their subject knowledge. For the effective curriculum delivery teaches use PPT, video lecture, models, charts, maps, experimental apparatus and various educational

tools.College also provides study materials from central library,departmental library for PG departments and 4 Mbps internet connectivity with campus wi-fi facility to the students and faculty for effective teaching-learning.Some teachers provide study material to the students through personal note books,notes and multimedia interaction. Quarterly report of course completion, Daily Diaries and the students attendance report are submitted twice a year and are checked by the Principal.

#### 1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
<b>No Data Entered/Not Applicable !!!</b>					

### 1.2 – Academic Flexibility

#### 1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
MSc	Information Technology	03/08/2018
MSc	Zoology(Fisheries)	03/08/2018
MSc	Physics(Electronics)	03/08/2018
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#### 1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
<b>No Data Entered/Not Applicable !!!</b>		

#### 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

### 1.3 – Curriculum Enrichment

#### 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
<b>No Data Entered/Not Applicable !!!</b>		
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#### 1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Environmental Studies	205
BCom	Environmental Studies	236
BSc	Environmental Studies	318
BCA	Environmental Studies	29
BA	Geography Project	48
BA	Psychology Project	4
MA	Geography Project	20



MA	Political science Project	29
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#### 1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	No
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

<p><b>Feedback Obtained</b></p> <p>The college aims to offer the best possible academic ambience and learning experience to the students to explore their potential for their future. Students, parents and teachers are the important pillars of educational system. They play crucial role in the holistic growth of the college. Feedbacks from students, parents and teachers help the college administration to evaluate its functioning and to chalk out plans for future developments. The feedback process has put an emphasis on the involvement of all the stakeholders for the development of the college. For receiving feedback from stakeholders questionnaire were supplied to them and responses were recorded. Feedbacks from students are taken regarding curriculum, amenities and feedback for teachers. Questions included were mainly to know the efficacy of the curriculum for their personal and professional development. Various facilities provided by the college and different activities conducted in the college for personal development and social awareness were also evaluated. Questions for student feedback on teachers include teaching-learning process, role of a teacher as a mentor and career counsellor. Parents' feedback virtually focused on teaching-learning process, facilities available in the college and curriculum. As new programs have been introduced in the college in preceding year, teachers' feedback focused on the assessment of the curriculum, availability of resources and innovation in teaching technology. Feedback received from all the stakeholders were sorted and consolidated for drafting and analysis. A parametric analysis has been made on the percentage basis and the aspects pointed out by all the stakeholders are considered with special care and attention. Then the suggestions received from different areas like curriculum, amenities, resources and teaching-learning process are discussed and evaluated. After discussions with IQAC and the Principal, Feedback committee wrings out the final conclusions. It is pointed out that curriculum must be effective to fulfill future aspirations of the students and parents. Time bound completion of courses is also a matter of concern. For bringing social awareness conduction of co-curricular and extracurricular activities is also appreciated. Teachers should adhere to innovative teaching technology and their role as mentor and career counsellor is also emphasized. As new programs have been introduced in preceding years availability and optimal use of resources have also been addressed.</p>
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#### CRITERION II – TEACHING- LEARNING AND EVALUATION

##### 2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the	Programme	Number of seats	Number of	Students Enrolled
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Programme	Specialization	available	Application received	
BA		270	594	268
BSc		380	1088	361
BCom		280	504	256
BCA		40	66	35
LLB		80	104	79
MA	HINDI	40	60	40
MA	ECONOMICS	40	68	40
MA	GEOGRAPHY	25	40	25
MA	POLITICAL SCIENCE	40	79	38
MA	HISTORY	30	34	20
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## 2.2 – Catering to Student Diversity

### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	2483	533	21	0	59

## 2.3 – Teaching - Learning Process

### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
14	14	8	0	0	31
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### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The “Shishak Abhibhavak Yojna” prevalent in the college is to encourage the regular students for the solution of their problems during the working days by the teacher guardians. In the session 2018-19 59 Teacher guardians (Full time teachers, self finance teachers and Janbhagidari teachers) have done the work of mentors by personally meeting the students and helping them out by suggesting solution for personal, academic problems. Mentors are appointed, after the completion of admission, for the students of each and every class with the help of admission co-ordinators and members in the meeting convened by the principal. The mentors are informed regarding the list of allotted students (Mentees) and the principal categorically exhorts them to carry out the process sincerely. The list of mentors along with the names of mentees are displayed in the notice board in the beginning of the session. 1. Significant improvement in the teacher students relationship has been observed. The Student were able to solve their problems easily with the mentoring of the teacher guardian (Mentor). 2. Students have qualified in P.S.C. Examination, NET/SET exam and they were able to get position in the merit list of the university exam. 3. In the extracurricular activities the students have been successful to get position in State, National and International level. 4. The Teacher Guardian and the departmental teachers have made efforts to solve various problems of the students like Personal, Mental, Physical, Emotional (Stress, Depression and thought of Suicide) problems. 5. For the family related problems of the students like wine drinking problem of

the family members, misuse of mobile phone, ailment of family members, problems because of poverty, the Teacher Guardian have tried their level best to solve the problem with the co-operation of the college family through discussing the problem with mentee and counselling .

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
3156	59	1:53.5

## 2.4 – Teacher Profile and Quality

### 2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
49	30	19	0	16

### 2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	DR. CHANDRA SHEKHAR CHOUBEY INTERNATIONAL LEVEL	Principal	ALL INDIA ESSAY WRITING EVENT 2018 SHRI RAM CHANDRA MISSION UNITED NATIONS INFORMATION CENTRE NEPAL BHUTAN AND HEARTFULNESS EDUCATION TRUST
2018	DR. CHANDRA SHEKHAR CHOUBEY INTERNATIONAL LEVEL	Principal	RAJBHASHA SAMMAN VISHVA HINDI UTSAV 2018 RISHI DAYANAND SASTHAN MAURITIUS
2019	DR. CHANDRA SHEKHAR CHOUBEY STATE LEVEL	Principal	EFFECTIVE EXECUTION OF RIGHT TO INFORMATION 2005 CHHATTISGARH PRASHASHNIK ACADEMY NIMORA RAIPUR
2018	DR. CHANDRA SHEKHAR CHOUBEY STATE LEVEL	Principal	EXECUTION OF YOUTH FOR EKATMA PRATIYOGITA CHHATTISGARH RAJYA YUVA AYOJ
2018	DR. CHANDRA SHEKHAR CHOUBEY	Principal	Appreciation Certificate as Institutional Head AKHIL GAYATRI PARIWAR, GAYATRI TIRTH SHANTIKUNJ HARIDWAR
2018	DR. SHRIDEVI CHOUBEY INTERNATIONAL LEVEL	Professor	HINDI BHUSHAN SAMMAN VISHVA HINDI UTSAV 2018 RISHI DAYANAND SASTHAN

			MAURITIUS
2018	Dr.ANITA RAJPURIA	Professor	Appreciation Certificate AKHIL GAYATRI PARIWAR, GAYATRI TIRTH SHANTIKUNJ HARIDWAR
2018	PANKAJ JAIN	Assistant Professor	Excellent Best Nodal Officer Award for Sweep (Rs.7000 Certificate of Appreciation) 25-01-2019 Collector District Administration Dhamtari CG
2018	PANKAJ JAIN	Assistant Professor	Excellent Best Nodal Officer Award for Summer Internship clean india mission (Appreciation Certificate) 02-10-2018 Collector District Administration Dhamtari CG
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## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
LLB	-	Semester	06/06/2019	07/08/2019
BCA	-	Year	30/04/2019	26/06/2019
BCom	-	Year	11/04/2019	14/06/2019
BSc	-	Year	08/04/2019	08/07/2019
BA	-	Year	18/04/2019	11/07/2019
MA	-	Semester	06/06/2019	24/08/2019
MSc	-	Semester	10/06/2019	14/08/2019
MCom	-	Semester	10/07/2019	31/08/2019
PGDCA	-	Semester	27/06/2019	27/09/2019
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

For the under graduate students of science faculty and students of Arts faculty (Psychology and Geography) the university evaluates them in both theory and practical examination .In Post Graduate level the evaluation is done through theory papers and assignment performance as per the university prospectus. As

per the university calendar the committee comprised of Internal valuation committee , examination cell, time table committee and IQAC chalk out the programme for Internal valuation through Pre-university exams and unit tests.

The Questions for Pre-university exams are set as per the university examination .To carry out the internal exams faculty members sincerely prepare Question papers keeping in view the pattern of the University Question papers. Internal valuation committee prepares a separate time table for the examination and the evaluation is being done by the faculty members. After analysis the results of the students are compared with their previous result and the students are provided with guidelines for improvement.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

In the beginning of the session our college prepares its own academic calendar with the joint efforts of IQAC,Time Table Committee and examination cell after receiving the calendar from the University.At the end of the session completed work details are scrutinized by IQAC and Time Table committee.A copy of academic calendar is provided to each of the department and the department prepares its own academic calendar.A strict vigilance by IQAC is kept on carrying out the academic programme as per the calendar.Each department submits its Action Taken Report to IQAC.All the committees(NCC,NSS,Youth Redcross,Students Union ,Yuva utsav,exam cell) follow the schedule of academic calendar.Each department submits Teaching plan,workload details,Daily Dairy and Attendance Register Completion report to IQAC.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://bcspgdcmt.com/category/naac/progamme-outcome>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
	MA	HISTORY	10	9	90
	MA	POLITICAL SCIENCE	30	29	96.67
	MA	GEOGRAPHY	20	20	100
	MA	ECONOMICS	25	25	100
	MA	HINDI	25	25	100
	LLB		28	28	100
	BCA		7	7	100
	BCom		136	135	99.26
	BSc		262	214	81.67
	BA		189	186	98.41

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## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

Nil

### CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

#### 3.1 – Resource Mobilization for Research

##### 3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Major Projects	0	Nil	0	0
Minor Projects	0	Nil	0	0
Interdisciplinary Projects	0	Nil	0	0
Industry sponsored Projects	0	Nil	0	0
Projects sponsored by the University	0	Nil	0	0
Students Research Projects (Other than compulsory by the University)	0	Nil	0	0
International Projects	0	Nil	0	0
Total	0	Nil	0	0

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#### 3.2 – Innovation Ecosystem

##### 3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		

##### 3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Virangana Savitri bai Phule Fellowship	Dr.Hemwati Thakur	Bhartiya Dalit Sahitya Academy	10/12/2018	Research Work

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##### 3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					

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#### 3.3 – Research Publications and Awards

### 3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

### 3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
ECONOMICS	1

### 3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	SOCIOLOGY	1	5.75
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### 3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Nil	0
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### 3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
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### 3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
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### 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	1	1	0	75
Presented papers	0	9	0	0
Resource persons	0	1	0	0
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## 3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Cleaning campaign in college campus 18-08-2018	NSS Volunteers	2	80
Cleaning campaign in public place 11-08-2018	NSS Volunteers	2	70
"Hariyar Chhattisgarh" Plantation 03-08-2018	NSS Volunteers	10	90
Cleanliness programme in college campus 21-07-2018	NSS Volunteers	2	50
Cleanliness programme in college campus 14-07-2018	NSS Volunteers	2	90
Tree Plantation programme in college campus 06-07-2018	NSS Volunteers staff members	15	100
Blood test camp 25/01/2019	Youth Red Cross and Lakshya Pathology Lab Dhamtari	5	181
National De-worming Day 14/09/2018, 18/09/2018 and 08/02/2019	Youth Red Cross and Govt. District Hospital Dhamtari	2	334
National Communal harmony Day	NCC unit of BCS Govt PG College Dhamtari	1	40
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Sweep and Swachh Bharat Abhiyan	Campus Ambassador Samman	District Election Officer, Dhamtari	2
NSS	Best NSS Volunteer Award	Department of Higher Education, CG	1
Debate on Bhartiya Sanskriti Gyan Parikhsha	Merit Certificate 1st and 2nd position in state level merit list	AKHIL GAYATRI PARIWAR, GAYATRI TIRTH SHANTIKUNJ HARIDWAR	2
Essay Competition	1st Prize Certificate Rs.2000	Public Administration	1



		Institute MP and CG ,Regional Branch Bhopal	
Swachh Bharat "Summer Internship"	Summer Internship Award	District Election Officer,Dhamtari	20
Group Song	Medal 3rd Prize	Indian Youth Redcross Society,Kh orda,Bhuvneshwar,Od isha	6
One Act Play	First State level Prize in Youth Festival	State Government Higher Education	12
National Letter Writing Competition on Social Media ka Samajik Sambandho par prabhav"	3rd Prize	Principal,Swami Swaroopanand Saraswati College,A amdi,Bhilai	1
National Letter Writing Competition on Social Media ka Samajik Sambandho par prabhav"	Santvana Puruskar (Consolation Prize)	Principal,Swami Swaroopanand Saraswati College,A amdi,Bhilai	1
All India Essay Writing Event 2018	Certificate of Merit	United Nations Information Center India Bhutan and Chandra Mission Heartfullness Education trust	2
<a href="#">View File</a>			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Swachha Bharat "Summer Internship" 19.07.2018, 20.07.2018, 21.07.2018, 22.07.2018, 23.07.2018, 24.07.2018, 25.07.2018, 26.07.2018	Govt.of India Drinking Water and Cleaniness Ministry,New Delhi	Oath,Rally,Clea ning,Painting,S hort Story,Nukkad Natak	2	20
Swachha Bharat "Summer Internship" 02.07.2018	Govt.of India Drinking Water and Cleaniness Ministry,New Delhi	Cleaniness Programme in Different premises	2	20
Swachha Bharat "Summer Internship"	Govt.of India Drinking Water and Cleaniness	Door to Door survey , Nukkad Natak	2	20

02.07.2018	Ministry, New Delhi			
Swachha Bharat "Summer Internship" 27.06.2018	Govt. of India Drinking Water and Cleanliness Ministry, New Delhi	Cleaning Campaign at Public and Religions Places	2	20
Swachha Bharat "Summer Internship" 27.06.2018	Govt. of India Drinking Water and Cleanliness Ministry, New Delhi	Oath Taking	2	20
Swachha Bharat "Summer Internship" 27.06.2018	Govt. of India Drinking Water and Cleanliness Ministry, New Delhi	Awareness/Rally	2	20
Swachha Bharat "Summer Internship" 27.06.2018	Govt. of India Drinking Water and Cleanliness Ministry, New Delhi	Painting, Human Chain, Door to Door survey, Cleanliness	2	20
Swachha Bharat "Summer Internship" 25.06.2018	Govt. of India Drinking Water and Cleanliness Ministry, New Delhi	Inauguration	2	20
Swachha Bharat "Summer Internship"	Govt. of India Drinking Water and Cleanliness Ministry, New Delhi	Swachha Bharat "Summer Internship" Swachhta Abhiyan First Stage	2	20
Swachha Bharat "Summer Internship" 100 hours Swakshata Abhiyan 1st Stage 25-06-2018 to 02-07-2018	NSS Student Gram Panchayat Telinsatti	Oath, Saf Safai, Rally, Sampark Abhiyan	2	20
<a href="#">View File</a>				

### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Nil	0	Nil	0
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the-job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering	Duration From	Duration To	Participant
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		institution/ industry /research lab with contact details		
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**No Data Entered/Not Applicable !!!**

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Dhamtari District Cricket Association	29/11/2018	Development of Cricket facilities (Turf Cricket pitch, cemented pitch and maintenance of the stadium) in Dhamtari	20
Psychiatry department of District Govt. Hospital Psychology Department	22/01/2018	Workshop on mental health Awareness and Enhancement of Mental Health	52
Psychiatry department of District Govt. Hospital Psychology Department	22/01/2018	Workshop on "Workplace stress management"	47

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#### **CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES**

##### **4.1 – Physical Facilities**

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
69.41	43.1

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Others	Existing
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Newly Added
Class rooms	Existing
Campus Area	Existing

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## 4.2 – Library as a Learning Resource

### 4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
<b>No Data Entered/Not Applicable !!!</b>			

### 4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	51921	0	811	0	52732	0
Reference Books	132	0	0	0	132	0
Journals	28	0	0	0	28	0
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### 4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
<b>No Data Entered/Not Applicable !!!</b>			
<b>No file uploaded.</b>			

## 4.3 – IT Infrastructure

### 4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	80	1	8	4	1	3	14	4	0
Added	48	0	0	0	0	0	0	0	0
Total	128	1	8	4	1	3	14	4	0

### 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

<b>4 MBPS/ GBPS</b>
---------------------

### 4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
<b>Nil</b>	<a href="#">Nil</a>

## 4.4 – Maintenance of Campus Infrastructure

### 4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
<b>0</b>	<b>0</b>	<b>1.53</b>	<b>1.53</b>

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

To utilise and maintain the basic academic and supporting facilities like library, laboratories, sports ground, computer laboratory, the college follows the following policies and processes. Each year the physical verification committee is formed to monitor the maintenance of the available physical resources in the college. The "Write off committee" in the college prepares a list of unusable apparatus for writing them off. At the same time the committee for physical verification suggests the list of appliances to be repaired for use. There are different committees in the college, to conduct the academic activities like student union committee, NCC, NSS, Youth Red Cross Society, Youth festival committee, internal valuation committee, Examination cell, Research Promotion cell etc., The committee co-ordinators and the head of the departments submit an annual report regarding the activities carried out by them all through the year. For the neat and clean labs, library and classrooms and their hygienic conditions Teaching staff members are entrusted with the monitoring of the cleaning work done by the class IV employees. The staff of the college participate whole heartedly in the swachhata campaign on 2nd October (Gandhi Jayanti) with full co-operation from the NCC and NSS units of the college. NSS volunteers carry out the campus cleaning activities through out the session as a part of their regular activities of their NSS schedule. NSS units 01 and 02 have organised "Swachha Bharat Summer Internship " from 04-07-2018 to 15-07-2018 and during internship conducted many activities like short film, painting, nukkad natak, human chain, hand washing and swachha Bharat Summer internship 02-08-2018 to 13-08-2018, related to create hygienic condition in the campus and cleaning Rural places in adopted village and cleaning public religious places. The seating arrangements, fans and light facilities in labs, computer lab and classrooms are well maintained and regular repairing is done wherever needed. Regular cleaning is also done for the purifiers attached to Drinking water points. For preserving the books in library the college provides vacuum cleaner and Naphthaline Balls. For emergency of fire break outs there are fire extinguishing appliances in the college. Through the student's grievances Redressal cell the complaints regarding academic issues by the students are eradicated and redressed as quick as possible.

<http://bcspgcmdt.com/category/naac/procedures-and-policies>

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Post Matric Scholarship	2072	9974535
Financial Support from Other Sources			
a) National	JRF for Ph.D.(Economics) to Mr. Ashok Patel Research Scholar Economics	1	275000
b) International	0	0	0
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#### 5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial

coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Oral Presentation on Various topic	15/01/2019	11	Department of Sociology
Oral Presentation on Various topic	05/01/2019	11	Department of Sociology
Communication Skill Development Activity Abhivyaakti	18/09/2018	11	Department of Sociology
Communication Skill Development Activity Abhivyaakti	08/09/2018	11	Department of Sociology
Lecture on personality development	07/08/2018	81	Department of Sociology
Motivational Programme	18/01/2019	55	NSS
"Entrepreneurship Awareness Programme"	11/10/2018	76	Chhattisgarh Industrial and Technical Consultancies (CITCON)
"Workshop on Awareness enhancement of Mental Health"	08/10/2018	52	District Hospital and Psychology department
YOGA On International Yoga Day	21/06/2018	75	Students Staff of BCS Govt PG College Dhamtari
Personal Counselling	04/07/2018	1	Psychology department
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	Career Counselling by CG Industrial Guidance Technical Consultancy, Raipur	76	76	0	0
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
3	3	7

**5.2 – Student Progression**

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Equitas Small Finance Bank	50	5			
<a href="#">View File</a>					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2018	22	B.A.	Arts	BCS Govt.P.G .College, Dhamtari	M.A.Hindi
2018	1	LL.B.	Law	BCS Govt.P.G .College, Dhamtari	M.A.Political Science
2018	1	B.Sc.	Science	BCS Govt.P.G .College, Dhamtari	M.A.Political Science
2018	16	B.A.	Arts	BCS Govt.P.G .College, Dhamtari	M.A.Political Science
2018	8	B.A.	Arts	BCS Govt.P.G .College, Dhamtari	MA Geography
2018	3	M.A. Economics	Economics	Pt.Ravishankar Shukla University, Raipur	Ph.D. Economics
2018	1	MA Economics	Economics	Pt.Ravishankar Shukla University, Raipur	M.Phil. Economics
2018	3	B.Sc.	Science	BCS Govt.P.G .College, Dhamtari	MA Economics
2018	2	B.Com.	Commerce	BCS Govt.P.G .College, Dhamtari	MA Economics

2018	21	B.A.	Arts	BCS Govt.P.G .College, Dhamtari	MA Economics
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year  
(eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	1
SET	5
GATE	1
<a href="#">View File</a>	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Singing Competition MA Geography	Institutional	13
Cooking competition MA Ge ography, Economics, History ,MSc Home Science	Institutional	39
Hair style competition MA Political Science, Hindi	Institutional	13
Rangoli Competition MA Political Science, Geograp hy, History, Hindi, Economic s, M.Sc. Home Science	Institutional	50
Mehandi Competition MA Political Science, Hindi, E conomics, M.Sc. Home Science	Institutional	26
Essay Competition MA Political Science, Economics, Hindi	Institutional	44
Welcome Party -B.Sc.Bio, LL.B. and MA Political Science, Geograp hy, Economics, Hindi, M.Sc.c hemistry, Home Science, MCom	Institutional	708
Annual Sports day 10 to 11 Jan 2019	Institutional	370
Yuva Utsava (13 activities)	Institutional	39
Annual function (nine activities) 20-01-2019	Institutional	192
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### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)



Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
<b>No Data Entered/Not Applicable !!!</b>						
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Institution facilitates students representation and engagement in various administrative co-curricular and extra-curricular activities Response: Under the provisions of Pt.Ravishankar shukla university Raipur Refer section- 37 (XXI) in act and the colleges constitutes student union in every academic year.

- After the commencement of every academic year the college student union is constituted as per the rules and regulations laid down by Pt.Ravishankar Shukla University Raipur.
- Class representatives (C.R.) are selected considering their previous year academic performance from each classes and sections.
- The members of the students union conduct various co-curricular and extra-curricular activities under the guidance of the respective committee and staff in-charges. Objectives and function of Student Council:
- To promote all round development (academic,professional and personal) of students by involving them in various co-curricular and extra-curricular activities.
- To promote an obliging culture amongst the students and to develop their leadership abilities.
- Conducting various activities/programmes at intra and inter-collegiate level.
- To help in maintaining discipline and healthy ambiance on the college campus.
- To help social service like Blood donation,Traffic awareness malnutrition campaign etc. Following is the composition of the student council:

Sr. Representative Disignation in student council 1 The principal of the college Chairperson 2 A faculty nominated by the principal Member 3 NCC(Boy) officer/NCC(Girls) officer Member 4 NSS Program officer Member 5 All class representatives elected on the basis of merit(CR) Member 6 Sports Officer Member 7 A student from each of the following has the best performance and nominated by the principal (a)Sports Member (b)NSS Member (c) NCC Member (d) Cultural activities Member Student representative on various academic and administrative bodies, The participatory mechanism facilitates the student representation in various academic and administrative bodies /committees these include. 1.College development committee(CDC) 2.Internal Quality Assurance cell (IQAC) 3.Prevention of Sexual Harassment committee 4.Anti-ragging committee 5.Student union 6.Cultural activities committee

**5.4 – Alumni Engagement**

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Alumni association is always having a good relation with administrative authorities of the college (Alumni association B.C.S. govt. P.G. College Dhamtari reg. No. 36036) . Alumni are also involved in providing funds for infrastructure development and improving learning resources. Some Alumni are members of Legislative Assembly and also are in the Janbhagidari Samiti as President and other posts.They have contributed a lot for development of infrastructure. Legal Aid Clinic is under function and our alumni members are part of it,they are leading practitioners and they share their useful experiences and knowledge with our students. Some Alumni are well-known Doctors and they visit the college for free health check-up of our students and our staff. Some alumni are Chartered Accountant (CA,CS,ICWA).They visit our college regularly and share their very important experiences for development of our college.

5.4.2 – No. of enrolled Alumni:

8

5.4.3 – Alumni contribution during the year (in Rupees) :

9600

5.4.4 – Meetings/activities organized by Alumni Association :

12

## **CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT**

### **6.1 – Institutional Vision and Leadership**

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

For managing the different activities of the college many committees are formed out of them two committees for example are cited here about the decentralized work process: 1. After the order from Higher Education Department for the appointment of guest lecturers against the vacant posts the principal publishes advertisement after getting the recommendation from the president, Jan Bhagidari Samiti. As per the guidelines from the government and the High Court the college invites the applications for appointment. The Principal forms sub-committees consisting of the subject expert and members to prepare merit lists after scrutinizing the respective application. The prepared merit lists are sent to the president JBS for approval. After the approval the applicants are intimated and the college collects appointment letter and affidavit for the appointment process. 2. Internal Evaluation committee is formed by the principal for conducting monthly unit test and Pre-university Exams. The process begins with the collection of Question papers from the different departments of the college. After the question papers being set the committee prepares the process as per the student strength of different classes. Finally the committee prepares the result sheets of the valuation process. Faculty members manage the examination process for the pre-university exams. The committee provides the exam materials to the faculty for the conduct of the examination. After the examination and the completion of evaluation result sheets for different classes are prepared. The in-charge of Internal Evaluation committee submits a report to the principal in the end.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

### **6.2 – Strategy Development and Deployment**

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	1. Admission is done on the basis of University rules and regulation and all reservation policies are followed. 2. The college has admission committee monitored by teaching and non-teaching staff 3. A help desk is available to guide the students and parents regarding various matters related to the admission process. 4. To ensure transparency in the admission process, for all the courses, applications are invited in advance. A merit list is

prepared and admission lists and a waiting list is also put up, strictly according to merit list as per the government rules. 5. The college website and the prospectus contain information about the institution and the programmes offered. The prospectus that highlights the details of various programmes of the college is prepared every year prior to the commencement of admissions. The prospectus also gives details of eligibility norms for admission. It is given to the applicants along with the application form. 6. Research centres admitted the students on the basis of their Ph.D. entrance test.

Industry Interaction / Collaboration

1. Three day (11,12 13 Oct.2018) Workshop was Organised with the collaboration of Chhattisgrah Industrial and technical consultancy centre Raipur. 76 students were registered. 2. One day recruitment programme was organised by Axis Bank in B.C.S. govt. P.G. college Dhamtari for the post of Field Officer and Executive on 27-11-2018 in which 82 students were registered and 10 students were selected for Interview. 3. The Home Science Department organises departmental visits to the Hospitals, OldAge houses, Small scale industries in the district for the students of the faculty. 4. Medical check-up, blood test, sugar test, sickling test, H.B. test are conducted for students with collaboration of Lakshya Pathology Lab Dhamtari. 181 students were benefited. 5. Youth Spark Competition was organised on 03-08-2018 by Chhattisgarh Yuva Ayog and State Development and Research Centre, Raipur.

Human Resource Management

- The Psychology department of the college in collaboration with the District Hospital runs the counselling centre. The centre takes care of the personal, emotional, family related, educational problems and resolves the same.
- The Psychology department conducts lectures, Tests, workshops and guest lectures etc. to improve the mental health of the students and faculty members.

Library, ICT and Physical Infrastructure / Instrumentation

Library 1. The college library is going through the process of computerising.

2. Free Wi-Fi internet facility for users in library. 3. Existing Books 51921, new books purchased 811. total books available 52732, 28 journals, reference books, magazines, newspapers are also available. 4. Photocopy machine, water coolers, and other infrastructural facilities are also available in library. 5. PG departments have separate libraries with good reference books, text books and journals. 6. Reading room is open for 8 hours in working days for students. 7. U.G.C Book Bank facilities are available for the students ICT 1. Some departments have LCD Projectors, Printers and Scanners. for power point presentation. 2. From time to time the website is updated and monitored by the committee. 3. Computers are there in the college ( IT department, UG, PG departments and office also). 4. Customized developed softwares are used for admissions, exam and results. 5. Some computers of administrative section and computers of IT lab are connected through LAN 6. During the session admitted students have been allotted user ID for Wi-Fi connection.

Physical infrastructure / instrumentation 1. Medical facilities are provided to the students in our college. 2. Provision of water coolers with purifier to ensure the hygienic condition for the students. 3. 01 computer lab with sufficient computers. 4. CCTV coverage of the college building and campus. 5. Every faculty have separate department and there is 01 common staff room with basic facilities. 6. Separate examination control room. 7. 01 strong room with all facilities and security for question paper. 8. 01 UGC cell and IQAC cell. 9. College has a playground and latest technologies and sports equipments College conducts number of games and sports activities. 10. Indoor games facilities - chess, carrom, badminton and table tennis 11. Outdoor game facilities - kabaddi, net ball, hand ball, basket ball ,khokho and cricket. 12. Neat and clean class rooms with sufficient furniture and green board. 13. College has a seminar hall. 14. The science laboratories are well equipped to cater to the need of science students. 15. Book bank

facility for ST / SC students. 16. Well maintained garden in front of the main building.

Research and Development

To encourage faculties for paper publication with better peer reviewed indexed journals with impact factor. 10 research papers were published and only one research paper was published in UGC Approved journal. 21 faculty members participated in workshops and seminars (19 in college level, 01 in national level and 01 in international level). 05 faculty members are research guides, 10 research students are registered for Ph.D. programme, 5 scholar are awarded their degree in this session. 06 students entered in DRCA phase for Ph.D. programme.

Examination and Evaluation

1- The departments with practical facility organise the practical examinations as per the instructions of the University. 2- In UG and PG level our college organises five unit tests in each subject and their respective Question papers for internal evaluation. a. Pre-University Examination has been conducted for UG level students following the University pattern. And for the PG students monthly tests are conducted to evaluate the preparation of them for their semester exams. Each department submits the result sheets to the internal Evaluation committee.

Teaching and Learning

Teaching plans for the course modules for every session are prepared. as daily teaching, monthly and yearly schedule. Teaching and learning is regularly monitored by the principal and HOD of the concerned department. Feedbacks from the students are collected at least once in a year and appropriate actions are initiated for improvement of quality in teaching and learning. Unit tests and pre annual examinations are conducted as per the academic calendar. For excellent academic environment and to enrich the knowledge of the students, guest lecturers, workshops, seminars, conferences are organised by various departments. Experimental learning, Moot courts and Legal Aid clinic are organised for Law students. Participating learning, problem solving methodologies are used. Field trips/ study tours/ Sample survey / data

	collection are organized. For effective teaching Some faculty members use power point presentation by LCD Projectors.
Curriculum Development	Curriculum designing and development is decided by the affiliating university. Principal and faculty members interact with the university and provide their views related to curriculum development. 12 faculties are members of the board of study in university.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	Notice file and whatsapp group are used to give information to staff members and digital notice screen is used to give information to students. Some teachers also used whatsapp group as well as e-mail for the purpose.
Administration	Notice display system is used for students and other stakeholder. online submission of regular salary and retirement related documents are done through state government e- kosh portal . Notice and circulars are circulated in notice board and communicated to different department through the office of the principal.
Finance and Accounts	Partially the account section does maintenance through e- kosh . Computerised system is there for. Salary bills. Disbursement of various payment to agencies and other persons are done through RTGS/ NEFT Maintenance of college account is carried out through computerised system.
Student Admission and Support	Online admission form submission and fee payment are made through university portal.
Examination	Online examination form submission and fee payment are done through university portal. Online admit card and result downloading system is available on university website. Online complete information to all students regarding examination are available in university website/college website.

**6.3 – Faculty Empowerment Strategies**

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support

2018	Nil	Nil	Nil	0
2019	Nil	Nil	Nil	0
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Orientation course	2	04/07/2018	31/07/2018	28
Orientation course	2	25/05/2018	21/06/2018	28
Summer course	1	21/06/2018	11/07/2018	21
No file uploaded.				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	0	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Medical leave, study leave, earned leave, leave for attending conference, maternity leave for female teacher, and paternity leave for male teachers, loan facilities medical reimbursement.	Medical leave, earned leave, leave for attending conference, maternity leave for female employee, and paternity leave for male employee, loan facilities medical reimbursement.	Book Bank facility, scholarship for ST, SC, OBC, Health Services - Sickle cell test Haemoglobin test, Monetary help for needy students. Psychological counselling center. Common room for girls with essential facilities. Campus placement. cash prize for best performance in games events

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Our institution conducts internal audit through the committee of staff members constituted by the principal of the college. In this committee Registrar and Head clerk are also included. External audit of all accounts is also done by the registered chartered accounted every year. Audit of the govt account is done frequently by account audit section of Account general office of state govt. Both internal and external audit scrutinized the income and expenditures of the institution carefully.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	0	Nil
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6.4.3 – Total corpus fund generated

0
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## 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No		No	
Administrative	No		No	

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. PTA has been formed. Parents of PG students are members in this Association. 2. Meeting of the PTA is held for PG level students annually. 3. Feedback from parents /guardians is obtained to programme for overall improvement in student.

6.5.3 – Development programmes for support staff (at least three)

1. Computer training for supportive staff is being done frequently. 2. All staff members are encouraged to participate in various activities and upgrade their qualification. 3. Motivation for personality development programme has been regularly done. 4. Health awareness programme.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. New PG Programme :M.Sc.(Physics, Zoology Information Technology) started. 2. Wifi facility to be made available in campus, Whole campus is benefited with Wi-Fi facility. 3. Activities of the career counselling and guidance cell, placement cell to be streamlined. Dedicated placement cell Counselling cell is working in the college.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year



Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Workshop on Workplace Stress Management	15/10/2018	15/10/2018	15/10/2018	47
2019	Lecture on Research Methodology	08/01/2019	08/01/2019	08/01/2019	45
2019	Lecture on use of resources and social justice	29/01/2019	29/01/2019	29/01/2019	50
2019	Lecture on Research Methodology	31/01/2019	31/01/2019	31/01/2019	60
2019	Lecture on Budget Analysis	16/02/2019	16/02/2019	16/02/2019	55
2019	Two days Workshop on Quality enhancement in higher education and NAAC awareness	26/02/2019	26/02/2019	27/02/2019	75
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## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Lecture on Prevention of Sexual Crime through Mobile App	15/10/2018	15/10/2018	30	12
Lecture on Activeness against sexual harassment	07/12/2018	07/12/2018	32	15
Lecture on Emergency help line facilities through Mobile App	17/12/2018	17/12/2018	28	14

Poetry Competition on "Beti bachao avam Nari Ashmita"	15/09/2018	15/09/2018	40	20
Student Meet	14/12/2018	14/12/2018	17	13
Sua Nritya folk dance of Chhattisgarh	03/11/2018	03/11/2018	63	56
Anand Mela	16/01/2019	16/01/2019	35	38

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

Students are sensitized about their responsibilities for environmental conservation. "Save energy" initiative is taken by students and faculty member to aware by making them switched off light and fans before leaving the classroom. power down electric appliances when not in use. . Eco- friendly green campus with Plantation of general and medicinal plants. Tree plantation Drives in collaboration with horticulture department. The carbon emission of college has been minimised by plantation in the campus. Most of the students use bicycle. Campaign for plastic free campus was organized. Student prepare project of environmental science as a part of their course curriculum of different environmental issues such as air ,water,land and sound pollution, solid waste management, ecosystem and bio diversity. College has created environmental awareness and conducts green audit. College campus sanitation through regular 'shram-dan' programme. by NSS unit. Waste collection bins at prominent places in the campus. College has declared college campus tobacco free, plastic free and "No horn zone. Feeders and water pots are set in the premises of college campus for birds .College has sent the proposal to set-up solar power system.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	No	0
Provision for lift	No	0
Ramp/Rails	No	0
Braille Software/facilities	No	0
Rest Rooms	No	0
Scribes for examination	No	0
Special skill development for differently abled students	No	0
Any other similar facility	No	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages	Number of initiatives taken to engage with and	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
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	and disadvantages	contribute to local community					
2018	1	1	03/08/2018	1	Youth Spark	Integration	74
2018	22	2	09/07/2018	15	Sveep	Awareness Programme of Sveep	32
2018	1	1	09/07/2018	1	Sveep	Voter Awareness Seminar	30
2018	1	1	21/07/2018	1	Sveep	Form No 6 Distribution	50
2018	1	1	26/07/2018	1	Sveep	Voter Awareness Campaign	30
2018	1	1	28/07/2018	1	Sveep	SVEEP Quiz	25
2018	1	2	04/08/2018	1	Sveep	District level sveep workshop	70
2018	1	1	28/08/2018	1	Sveep	Campaign for voter list enrollment	35
2018	1	2	25/08/2018	1	Sveep	Appointment of Campus Ambassador	27
2018	1	1	29/08/2018	1	Sveep	Epic card distribution, Quiz Speech Competition	15

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Value education	20/04/2019	In addition to this professional ethics code of conduct was published in the college magazine
Code of conduct for students issued by the university and institution.	15/06/2018	Code of conduct for students has been published in college prospectus. Regular monitoring is done by team of professors. In the admission application form a few information

about discipline and responsibilities is printed. Code of Conduct was also displayed on the garden wall.

#### 7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
International yoga day	21/06/2018	21/06/2018	75
International Day against Drug Abuse and illicit Trafficking	26/06/2018	26/06/2018	35
Babu chhotelal shrivastav remembrance day	18/07/2018	18/07/2018	45
Munshi Prem Chand Jayanti	02/08/2018	02/08/2018	62
Atal Vriksha Bandhan Programme	30/08/2018	30/08/2018	30
Teachers day celebration by all P.G. departments	05/09/2018	05/09/2018	600
Hindi Day	15/09/2018	15/09/2018	50
Ozone Day	16/09/2018	16/09/2018	55
NSS Day	24/09/2018	24/09/2018	100
Surgical Strike Day	29/09/2018	29/09/2018	30

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#### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1.Plantation of trees with safety tree guard. Sapling plantation campaign was organised by NCC, NSS and Youth Red Cross units of the college in main campus .College has created environmental awareness and conducts green audit. 2.Students encourage to use bicycle in large number. 3.College has declared college campus tobacco free, plastic free and "No horn zone". 4.College has substituted halogen lamps on its campus by LED lamps. Efforts to create awareness for energy conservation: by switching off lights, fans, computers when not required. 5.To Maintain cleanliness and neatness NSS and NCC volunteers regularly conduct cleanliness programme in College Campus. Our college encourages the use of dustbin, Maintenance of garden and flower pots are done regularly.Water harvesting has been established.We encourage Paper free work in accordance with Digital India campaign.

## 7.2 – Best Practices

#### 7.2.1 – Describe at least two institutional best practices

1. Swachchha Bharat abhiyan summer internship programme of 100 hours was organised in village Telinsatti and Arjuni. In which NSS volunteers conducted various programmes like Sanitation Oath, short film, painting , Wall painting, Human chain, nukkad natak and sampark abhiyan, hand wash and village drainage system sanitation programme to aware villagers. For best performance district collector Dhamtari awarded Nodal officer Pankaj Jain with appreciation letter.

2 For Chattisgarh Assembly election 2018-19 various programmes were organised under SVEEP programme . District level SVEEP workshop was organised for training of govt and non govt personnel. Divyang icon Mr. Omal Lal Sinha and Toran Sahu presented voter awareness programme . For students and their family members Voter verification has been done by SVEEP through NVSP and voter helpline and mobile App . Election literacy club has been established and working committee members are appointed. New voters were added in voter list and Epic cards are distributed by election nodal officer. For the best performance of SVEEP team the college Principal Dr. Chandra Shekhar Choubey was awarded by district administration with appreciation letter. And Nodal Officer Mr. Pankaj Jain has been awarded by district administration with appreciation letter and sum of Rs 7000.00 cash. And campus ambassador Satyendra kumar Sahu and Sonali Shinde were awarded with appreciation letter on 25-01-2019 on the occasion of the National Voters Day.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://bcspgcdmt.com/category/naac/best-practices>

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Vision:- The vision of the college is to make the students ideal citizen in the global challenging situations through value added and quality education. The college campus is comprised of 27 acres of land. There are science (Bio, Maths, IT and Home Science), Commerce, Arts and Law facilities in the college. Our College has co-education system and it is the lead college of Dhamtari district. In all 30 programmes are there in which 04 programmes are for UG only and 12 for PG courses. Economics and Hindi Departments are recognized as Research Centres. There are thirty permanent faculty members and 15 among them are Ph.D. degree holders. Dhamtari district is the gateway to tribal dominated Bastar and mainly agricultural district. Among the students in the college number of students of S.T. and other backward class happens to be the largest. Many of the students belong to labour class family and farmers family as well. That's why the motto of the college is to provide quality education mobilizing the available resources so that the students are able to get employment. Priority:- 1. Aims to deliver high quality of education, as a result many students of our college are placed in university merit list and are successful in various competitive examinations. 2. Community interaction: NSS units organised seven days camp in Bhanpuri, Distt. Dhamtari 04-12-2018 to 10-12-2018. 3. Positive Behaviour Change in students for being Good Civilians. 4. Development of Environment friendly Student behaviour. 5. Gender Equality. 6. Student Teacher Relations. Thrust:- 1. Better Result/Selection in competitive exams. 2. Better health. 3. Eco-Friendly environment . 4. Sports Culture.

Provide the weblink of the institution

<http://bcspgcdmt.com/category/about/institutional-distinctiveness>

### 8. Future Plans of Actions for Next Academic Year

The College plans the following implementation for future ? Introduction of more PG Courses ? The college is planning to promote research culture through organisation of National conference on Research Methodology and Research Publication. ? To encourage cleanliness in the college campus and to conserve the environmental status and cleanliness behaviour. ? Construction and development of infrastructure facilities ? Enhancing academic excellence in use of ICT in class room and develop the smart class rooms ? Formation of Eco Club in the college . The main motto of the Eco club is the Environmental conservation. ?

Establishment of district quality circle for exchange of thoughts regarding quality enhancement of higher education. ? Promoting activities such as yoga, physical exercise and meditation related to development of mental and physical fitness of the students, faculties and staff. ? The college plans to organise job interviews by local companies and also organise interactive session for final year students with skilled professionals and alumni. ? Upgradation of Existing laboratories and purchase of equipment to promote students project and research activities and faculty members. ? Library automation to ensure an updated data management system in the college. ? Office automation has been planned to include an online archiving of student, faculty and staff database with necessary details.