

**BABU CHHOTELAL SHRIVASTAV GOVERNMENT  
POST GRADUATE COLLEGE DHAMTARI**



**AFFILIATED TO PT.RAVISHANKAR SHUKLA UNIVERSITY  
RAIPUR (CHHATTISGARH)  
REACCREDITATION – CYCLE-II  
(AQAR)**



**Internal Quality Assurance Cell (IQAC)  
and Submission of Annual Quality Assurance Report (AQAR)  
in Accredited Institutions**

**2014-15**

**BABU CHHOTELAL SHRIVASTAV GOVERNMENT POST GRADUATE  
COLLEGE DHAMTARI (CHHATTISGARH)**

# NAAC

## VISION

Quality education and Equity excellence would be the priority of the college. The institution would cope up with scholarly performance as regard to the innovative approach .A futuristic hope to attain a commendable status in the state and country as well, so far as the quality of education is concerned .Equal access for the SC/ST/OBC students would be the cherished vision and poor students and weaker section would be the target group for upliftment. Our efforts would be to provide the job oriented education particularly to girls .This type of education helps, students to be able to face the vulnerability in this complex and demanding juncture of the modern era.

## MISSION

This institution would have a mission for its commitment to high standard and levels of performance. B. C. S. Govt. P. G. College, Dhamtari would strive to disseminate knowledge through Learning- Teaching Process. Keeping in mind the social structure of the area we would strive hard and would consider how to serve the requirement of the people in the area. We would like to achieve such a status for catering to the need of higher percentage people belonging to SC/ST and backward classes and weaker section.

## VALUE FRAMEWORK

The college would be preparing students to cope up with the modern scenario and challenges and threats outside and it would be the objective of the institution. Higher Linguistic skill for the student would be the focus so that the students of backward class would have access to the better quality educational institutions.

The main target of the college would be creating an atmosphere to encourage youngsters for participation in different streams of higher education. This endeavour will help to increase employability after passing out.

For equity excellence the percentage of SC, ST students' participation should be given priority so that the disadvantaged group have equal participation in higher education.

We would certainly have an aim to introduce Job Oriented courses to increase the employability of the students leaving the college. Development of backward areas would be possible if the SC, ST and OBC students are given more opportunity to have their share of education. In the 21st century women empowerment has been a topic of concern not only in India but also in the world as well and hence by increasing women ratio will provide us ample opportunity of contribution for women empowerment.

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**Guidelines for the Creation of the  
Internal Quality Assurance Cell (IQAC)  
and Submission of Annual Quality Assurance Report  
(AQAR)  
in Accredited Institutions**

**The Annual Quality Assurance Report (AQAR) of the IQAC**

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2014 to June 30, 2015)*

Part – A

**1. Details of the Institution**

**1.1 Name of the Institution**

B. C. S. Govt. P.G. College

**1.2 Address Line 1**

Jodhapur ward

**Address Line 2**

Dhamtari

**City/Town**

Dhamtari

**State**

Chhattisgarh

**Pin Code**

493773

**Institution e-mail address**

pgcollege.dhamtari@gmail.com

**Contact No.**

Off : 07722-238933

**Name of the Head of the Institution:**

Dr. Chandrashekhar Choubey

**Tel. No. with STD Code:**

07722-237933

**Mobile:**

98260-36199

**Name of the IQAC Co-ordinator:**

Dr. Mandeep Khalsa

**Mobile:**

98264-08780

**IQAC e-mail address:**

pgcollege.dhamtari@gmail.com

**1.3 NAAC Track ID (For ex. MHCOGN 18879)**

CHCOGN 12321

**1.4 NAAC Executive Committee No. & Date:**

*(For Example EC/32/A&A/143 dated 3-5-2004.*

*This EC no. is available in the right corner- bottom  
of your institution's Accreditation Certificate)*

**1.5 Website address:**

www.bcspgcdmt.com

Web-link of the AQAR:

www.bcspgcdmt.com

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

### 1.6 Accreditation Details

S.No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	B+	77.00	2005	5 years
2	2 <sup>nd</sup> Cycle	B	2.06	2015	5 years
3	3 <sup>rd</sup> Cycle				
4	4 <sup>th</sup> Cycle				

1.7 Date of Establishment of IQAC : DD/MM/YYYY

1.8 AQAR for the year (for example 2010-11)

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and accreditation by NAAC (for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

### 1.10 Institutional Status

University State  Central  Deemed  Private

Affiliated College Yes  No

Constituent College Yes  No

Autonomous college of UGC Yes  No

Regulatory Agency approved Institution Yes  No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education  Men  Women

Urban  Rural  Tribal

Financial Status Grant-in-aid  UGC 2(f)  UGC 12B

Grant-in-aid + Self Financing  Totally Self-financing

### 1.11 Type of Faculty/Programme

Arts  Science  Commerce  Law  PEI (Phys Edu)

TEI (Edu)  Engineering  Health Science  Management

Others (Specify)

BCA,PGDCA,DCA,IT,B.Sc.(H.Sc.)

### 1.12 Name of the Affiliating University (for the Colleges)

Pt. Ravi Shankar Shukla  
University, Raipur (C.G.)

### 1.13 Special status conferred by Central/ State Government-

UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University  Nil

University with Potential for Excellence  Nil

UGC-CPE  Nil

DST Star Scheme  Nil

UGC-CE  Nil

UGC-Special Assistance Programme  Nil

DST-FIST  Nil

UGC-Innovative PG programmes  Nil

Any other (Specify)  Nil

UGC-COP Programmes  Nil



## 2. IQAC Composition and Activities

2.1 No. of Teachers	06+01(Principal)
2.2 No. of Administrative/Technical staff	01
2.3 No. of students	nil
2.4 No. of Management representatives	01
2.5 No. of Alumni	02
2.6 No. of any other stakeholder and Community representatives	01
2.7 No. of Employers/ Industrialists	01
2.8 No. of other External Experts	Nil
2.9 Total No. of members	13
2.10 No. of IQAC meetings held	07
2.11 No. of meetings with various stakeholders:	No. 05 Faculty 13
	Non-Teaching Staff Students 03 Alumni 06 Others
2.12 Has IQAC received any funding from UGC during the year?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
If yes, mention the amount	3,00,000/-

### 2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC -NIL

Total No.  International  National  State  Institution Level

(ii) Themes

### 2.14 Significant Activities and contributions made by IQAC

- The IQAC plays an active role in enhancing a culture of quality within the institution. This culture is maintained and sustained by several initiatives taken by the cell through out the year. During the academic year 2014-15, the members of the IQAC were actively involved in the compilation of the Self study report for the second cycle of NAAC reaccreditation, and in coordinating the visit of the NAAC Peer Team. The college was reaccredited by NAAC in January 2015, with “B” grade and a CGPA of 2.06 on a four point scale.
- Induction programme for first year students.
- Organization of PTA meeting.
- Technological upgradation through computer and internet facilities.
- Blood test camps and counselling for Sickling and Haemoglobin etc.
- Tree plantation in college campus.
- Procuring students feedback.
- Updating college website.
- Follow up of Annual calendar.
- Follow up of teaching plan.
- Review and follow up of detailed plan of the institution.
- Encouraging faculty members organising for various seminar/research programmes.
- Encouraging students to participate in various training programmes.
- The committee drew attention to areas wherein there is scope for better quality improvement especially environment, cleanliness, safety, stationery.
- Recommended the management to appoint visiting faculty for improvement of teaching.
- Faculty training to initiate campus to corporate programme to strengthen placement.

## 2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year

S.No.	Plan of Action	Achievements
1	Preparation of self study report for NAAC reaccreditation- Second cycle	<p>The process of reaccreditation and preparation of the self study report began systematically. Sessions were organised to disseminate information on NAAC, the different criteria for assessment. The writing process was carried out by the different committees, constituted by the head of the institution and led by the a member of the IQAC. The completed report was reviewed by the steering committee and the self study report was uploaded on the website in August, 2014.</p> <p>The members of the NAAC Peer Team visited the college on January - 2015, to validate the data. The members of the team were highly appreciative of the steps taken by the college to ensure sustenance of quality, the team spirit shown within and across departments and the participatory style of management.</p> <p>The college was reaccredited by NACC in March 2015, with "B" grade with a CGPA of 2.06 on a four point scale.</p>
2	Request would be made to the JBS for appointment of an assistant librarian to assist Mr. P B Paradkar the librarian of the college in handling the large number of books in the library.	Asst. Librarian appointed
3	For the NAAC preparation, computerization of the library would be started.	computerization of library on progress
4	A proposal for the modernization of Hindi and Economics Research Centre would be placed before JBS.	Work done

5	Renovation and up-gradation of Geography Department Lab is necessary as Geography is also included in B.Sc. syllabus as a subject. This would also be brought to the notice of JBS.	Work done
6	Proposal for different room allotment for NSS and NCC.	Rooms Allotted
7	To preserve the office records and departmental records, a proposal for pest-control facility.	Work done
8	Fire-control systems would be setup in the labs, library, office and other vulnerable spots of the college.	Fire-control systems Setup
9	Eco friendly practices	Greenery in the campus has been enhanced by plantation in different areas of college campus particularly in the Botanical garden, area beside the play ground and along the boundary line of the college compound.
10	Beautification of the circular garden with lawn and flower plantation around the bust of Babu Chhotelal Shrivastava.	Flower plantation in the garden was done
11	Wall writing and informative paintings on the wall of the circular garden.	Wall painting and informative writing was done
12	To conduct academic audit.	Meetings were held between IQAC and various departmental heads to monitor and discuss academic issues and progress. Teaching diaries of teachers and attendance registers of all students were checked and attested by the Principal.
13	To develop manual feedback form	<ul style="list-style-type: none"> <li>• Student feedback of teachers &amp; college</li> <li>• Student feedback of non teaching staff</li> <li>• Alumni feedback form</li> </ul>
14	Proposal for photo copier facility in library for the students.	Photocopier provided

15	Conducting seminars in PG Departments.	Seminars conducted
16	Inviting resource persons for Guest Lectures.	Resource persons were invited
17	Inviting Doctors for sensitising teachers as well as students.	Doctors were invited
18	Legal Literacy Camp by Law faculty and students in rural areas.	Camps were organised in the department itself
19	Study Tours and Excursion for students to be arranged.	Some of the PG departments arranged the tours Economics, Political Science, Geography, History, Mathematics & Chemistry
20	To inspire and encourage staff members to attend national and international seminar/conference.	One faculty member visited Seoul and two others attended international seminars
21	To encourage and improve research activities in post graduate departments.	Through survey work we encouraged our PG students

**2.16 Whether the AQAR was placed in statutory body**      Yes  No

Management       Syndicate       any other body

Provide the details of the action taken

- The college has been reaccredited with “B” Grade with a CGPA of 2.06 on four point scale.
- Approval has been taken for the submission of AQAR (Academic Year 2013-14) from the Management of the society.
- AQAR was discussed in IQAC meeting with all the staff members. Strategies to improve quality indicators of the institution were discussed.

## Part – B

### Criterion – I

#### 1. Curricular Aspects

##### 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	02	nil	nil	nil
PG	09	nil	nil	nil
UG	06	nil	03	nil
PG Diploma	01	nil	01	nil
Advanced Diploma	nil	nil	nil	nil
Diploma	01	nil	01	nil
Certificate	nil	nil	nil	nil
Others	nil	nil	nil	nil
<b>Total</b>	<b>19</b>	<b>nil</b>	<b>05</b>	<b>nil</b>

##### 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

##### (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	<b>12</b>
Trimester	
Annual	07

1.3 Feedback from stakeholders Alumni  Parents  Employers  Students   
(On all aspects)

Mode of feedback : Online  Manual  Co-operating schools (for PEI)

**1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.**

The University revises the syllabus in every 3-4 years as per the recommendation of Board of Studies in various subjects. Same syllabus is followed by all of the affiliated colleges.

**1.5 Any new Department/Centre introduced during the year. If yes, give details.**

Nil

## Criterion – II

### 2. Teaching, Learning and Evaluation

<b>2.1 Total No. of permanent faculty</b>	Total	Asst. Professors	Associate Professors	Professors	Promoted professor	Others
	25	17	nil	nil	07	02 (01-Librarian & 01 Sports Officer)

2.2 No. of permanent faculty with Ph.D.

13

**2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year**

Asst. Professors		Associate Professors		Professors				Others		Total	
R	V	R	V	R	V	R	V	R	V	R	V
17	02			00	06					17	08

2.4 No. of Guest

14

Visiting

Nil

and Temporary faculty

07

**2.5 Faculty participation in conferences and symposia:**

No. of Faculty	International level	National level	State level
Attended	01	20	19
Presented papers	03	19	18
Resource Persons	----	01	----

**2.6 Innovative processes adopted by the institution in Teaching and Learning:**

AQAR, Group Discussion, Seminar, Power point Presentation (PPT), Use of OHP(Over Head Projector), study tour and Excursions, Quiz



**2.7 Total No. of actual teaching days**

190

**during this academic year**

**2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)**

Exams are conducted by Pt. Ravishankar Shukla University. Unit test, Seminars by the students, Pre- University test and Evaluation is also done by University.

**2.9 No. of faculty members involved in curriculum**

04

01

Nil

**restructuring / revision/ syllabus development**

**as member of Board of Study/Faculty/Curriculum Development workshop**

**2.10 Average percentage of attendance of students**

75%

**2.11 Course/Programme wise Distribution of pass percentage:**

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
BA	539		2.12%	42.12%	3.44%	47.68%
BSc	754		15.15%	42.53%	2.70%	60.38%
BCA	64		42.90%	2.41%	Nil	45.31%
B.Com.	686		8.20%	38.21%	4.17%	50.58%
LLB	105		Nil	38.10%	Nil	38.10%
MSc	85		50.14%	20.33%	6%	76.47%
MA	238		68.33%	12.21%	5.17%	85.71
M Com	73		61.41%	33.11%	Nil	94.52%

DCA	39		6%	23.03%	12%	41.03%
PGDCA	99		34.29%	29.52%	6.90%	70.71%
Mukhyamantri Skill Development Scheme	86		97.67%	Nil	Nil	97.67%

## 2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

- Record of attendance of students checked on regular basis, checking of departmental records on quarterly basis.
- Regular suggestions given to departments for their development.
- Students feedback on teaching methods and faculty taken for evaluation.
- API- PBAS

## 2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	01
UGC – Faculty Improvement Programmes	Nil
HRD programmes	Nil
Orientation programmes	02
Faculty exchange programmes	Nil
Staff training conducted by the university	Nil
Staff training conducted by other institutions	Nil
Summer / Winter schools, Workshops, etc.	02
Others	Nil

## 2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	08	02	Nil	01
Technical Staff	06	Nil	Nil	01

## Criterion – III

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Emphasizing for Minor projects for the faculty. Addressing various scheme through UGC and research committee, a constituent committee under IQAC.  
PG students were encouraged to use research methodology in their survey and were suggested to take projects in doing some research work.

#### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	Nil	Nil	Nil	Nil
Outlay in Rs. Lakhs	Nil	Nil	Nil	Nil

#### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-----	02	02	ongoing
Outlay in Rs. Lakhs	-----		2,75,000	

#### 3.4 Details on research publications

	International	National	Others
Peer Review Journals	06	23	Nil
Non-Peer Review Journals	Nil	Nil	Nil
e-Journals	Nil	Nil	Nil
Conference proceedings	Nil	Nil	Nil

#### 3.5 Details on Impact factor of publications:

Range 

0.9834
-1.07

 Average 

1.5408
--------

 h-index 

--

 Nos. in SCOPUS 

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**3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations**

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	Nil	Nil	Nil	Nil
Minor Projects	Nil	CCOST UGC, Bhopal	2,00,000 75,000	Yes
Interdisciplinary Projects	Nil	Nil	Nil	Nil
Industry sponsored	Nil	Nil	Nil	Nil
Projects sponsored by the University/ College	Nil	Nil	Nil	Nil
Students research projects ( <i>other than compulsory by the University</i> )	Nil	Nil	Nil	Nil
Any other(Specify)	Nil	Nil	Nil	Nil
Total	Nil	02	2,75,000	02

**3.7 No. of books published**

i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

**3.8 No. of University Departments receiving funds from**

UGC-SAP  CAS  DST-FIST

DPE  DBT Scheme/funds

**3.9 For colleges**

Autonomy  CPE  DBT Star Scheme

INSPIRE  CE  Any Other (specify)

**3.10 Revenue generated through consultancy**

**3.11 No. of conferences organized by the Institution**

Level	International	National	State	University	College
Number	nil		01		
Sponsoring agencies			CCOST Raipur(C.G.)		

**3.12 No. of faculty served as experts, chairpersons or resource persons**

**3.13 No. of collaborations :** International  National  Any other

**3.14 No. of linkages created during this year:**

**3.15 Total budget for research for current year in lakhs : 2.75**

From funding agency  From Management of University/College

Total

**3.16 No. of patents received this year**

Type of Patent		Number
National	Applied	Nil
	Granted	Nil
International	Applied	Nil
	Granted	Nil
Commercialised	Applied	Nil
	Granted	Nil

**3.17 No. of research awards/ recognitions received by faculty and research fellows Of the institute in the year**

Total	International	National	State	University	Dist	College
nil	nil	nil	nil	nil	nil	nil

**3.18 No. of faculty from the Institution**   
**who are Ph. D. Guides**  
**and students registered under them**

**3.19 No. of Ph.D. awarded by faculty from the Institution**

**3.20 No. of Research scholars receiving the Fellowships** (Newly enrolled + existing ones)  
JRF  SRF  Project Fellows  Any other

**3.21 No. of students Participated in NSS events:**

University level  State level   
National level  International level

**3.22 No. of students participated in NCC events :**

University level  State level   
National level  International level

**3.23 No. of Awards won in NSS :**

University level  State level   
National level  International level

**3.24 No. of Awards won in NCC :**

University level  State level   
National level  International level

**3.25 No. of Extension activities organized :**

University forum  College forum   
NCC  NSS  Any other

### **3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility**

- NSS annual camp and associates activities
- Blood group camp have been organised in which 265 students participated in 31-10-2014
- Placement awareness programmes.
- Campus beautification
- Various competitions were organised under SVEEP plan-  
In addition to the rally and other district level activities.
- Blood group test and sickling test have been organised for the students in 14-01-2015, 120 students benefitted.
- Human chain against use of polythene
- Relly has been organised by NCC & NSS students to made people ever of HIV & AIDS
- Cycle relay Swach Bharat Campaign 17-12-2014
- Rain water harvesting was done to conserve water.
-



## Criterion – IV

### 4. Infrastructure and Learning Resources

#### 4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	27.70acres	----	-----	-----
Class rooms	29	02	Self Financed	31
Laboratories	06	01	Self Financed	07
Seminar Halls	01	---	---	01
No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year.	Nil	Nil	Nil	Nil
Value of the equipment purchased during the year (Rs. in Lakhs)	Nil	Nil	Nil	Nil
Others	Nil	Nil	Nil	Nil

#### 4.2 Computerization of administration and library

1. Computerization of administration.
2. The library provides open access to staff and students .
3. Journals and magazines are also kept in open racks.
4. Daily news paper records, weeding out documents, paper clipping are the other computerized areas of the library.

#### 4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	36500	4221300	540	92450	37040	4221840
Reference Books	132	142500	-	-	132	102500
e-Books	-	-	-	-	-	-
Journals	220	92000			220	92000
e-Journals	-	-	-	-	-	-
Digital Database	-	-	-	-	-	-
CD & Video	-	-	-	-	-	-
Others (specify)	-	-	-	-	-	-

#### 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	54	01	08	01	01	03	14	-----
Added	05	----	----	01	-----	-----	-----	-----
Total	60	01	08	02	01	03	14	-----

#### 4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

- Extension of internet connection.
- Computer Training for students Mukhya Mantri Kaushal Vikash Yojana (VTP) for backward classes & BPL.
- Official work specifically for salary upgradation.
- PG departments have been provided with Computers and Broadband internet connectivity.
- We have an internet centre for PG students and teachers for browsing and download if required.
- Students are encouraged to make power point presentation for their projects.

**4.6 Amount spent on maintenance in lakhs :**

i) ICT	7.53
ii) Campus Infrastructure and facilities	33.73
iii) Equipments	1.48
iv) Others	0.87
<b>Total:</b>	43.63

## Criterion – V

### 5. Student Support and Progression

#### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- The college has an employment cell and placement officers who help students in their search for employment.
- College teachers also participate in academic and personal counselling for student within and outside the classroom as and when needed.
- Educational tours are organized by all the postgraduate departments and undergraduate departments science and commerce once every year.
- High achievers, distinguished sports- persons and artists are awarded with medals and cash awards.
- The college has an alumni association which is quite active.
- Students are involved in various all round activities like debates, social service, fine arts, science forum and quiz to sharpen their talent and they are also involved in organising various events for developing leadership qualities.
- Various annual science events create the science temper in them.
- Students are also encouraged through self employment and self development programmes.
- Display of support services on the notice board and Regular update in College website for circulating necessary information.
- Display of Notices regarding various Scholarships and Free ships.

## 5.2 Efforts made by the institution for tracking the progression

- With support from JBS and guidance of principal all the above tasks were completed successfully.
- Students are given counselling as per requirements regarding career and placements.
- Oral feedback from students is received and review meetings are held by the principal on a regular basis.
- Information relating to their class test, sessional examination, group discussion, semester examination results etc.
- The Institution maintains Computerised records of all students in both UG and PG.
- Beyond this the alumni association tracks the progression and maintains consistent correspondence with alumni
- Teacher parents meeting suggestions the development of college & students learning.

**5.3 (a) Total Number of students**

UG	PG	Ph. D.	Others
2166	522	15	Nil

(b) No. of students outside the state (c) No. of international students 

Men	No	%	Women	No	%
	1382	51.41		1306	48.58

Last Year (2013-14)						This Year (2014-15)					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
431	193	387	1443	12	2466	427	214	490	1548	09	2688

Demand ratio: 2.2:1

Dropout : UG: 24% ,PG:15.76%

**5.4 Details of student support mechanism for coaching for competitive examinations (If any)**

Pre PSC Coaching classes organised by District administration were held in our college. About 125 students had been enrolled in the coaching classes.

No. of students beneficiaries **5.5 No. of students qualified in these examinations**

NET	<input type="text" value="01"/>	SET/SLET	<input type="text" value="Nil"/>	GATE	<input type="text" value="Nil"/>	CAT	<input type="text" value="Nil"/>
IAS/IPS etc	<input type="text" value="Nil"/>	CG PSC	<input type="text" value="02"/>	UPSC	<input type="text" value="Nil"/>	Others	<input type="text" value="Nil"/>

## 5.6 Details of student counselling and career guidance

- TATA consultancy services (TCS) organized a training camp for 100 hours from 17.12.2014 to 29.12.2014 in B.C.S.Govt.P.G.College,Dhamtari
- The training was given by Chhaya Bhatt from Pune for graduation final year students.
- Pre PSC Coaching classes organised by District administration held in the college.
- Experts from different fields are invited to interact with the students and make them aware of different career opportunities.

No. of students benefitted

185

## 5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
TCS	30	02	Nil

## 5.8 Details of gender sensitization programmes

- A cell of gender sensitization and women empowerment is functioning in order to prevent any kind of problems for girl students in the college.
- The Mobile number and Important numbers of the nearest Police station were displayed on the notice board.
- Lecture on “**Sexual Harassment**” given by Chhaya Bhatt from Pune to the faculty members of the college.
-

## 5.9 Students Activities:

5.9.1 No. of students participated in Sports, Games and other events

State/ University level  National level  International level

No. of students participated in cultural events

State/ University level  National level  International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level  National level  International level

Cultural: State/ University level  National level  International level

## 5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	Nil	Nil
Financial support from government	1765	7328593
Financial support from other sources	Nil	Nil
Number of students who received International/ National recognitions	Nil	Nil

## 5.11 Student organised / initiatives

Fairs : State/ University level  National level  International level

Exhibition: State/ University level  National level  International level



**5.12 No. of social initiatives undertaken by the students**

Nil

**5.13 Major grievances of students (if any) redressed:**

Following grievances were redressed

- To keep separate cash counters for boys and girls and to give preference to college students and not to outsiders.- arrangement has been made.
- To arrange separate notice boards for the students-Department have been provided with separate notice board.
- To keep classrooms clean.-Fourth class employees were ordered to clean room.
- Dust bins should be placed in every class rooms.-Dust bins have been placed.
- Snacks/ tea should be provided in concessional rate in canteen.-Canteen manager asked to provide the students concession.
- Cycle stand with shade-Provided

## Criterion – VI

### 6. Governance, Leadership and Management

#### 6.1 State the Vision and Mission of the institution

**Vision:** Vision of our college is to create a centre of academic and scientific excellence. Imparting education of the highest standard shaping the youth for the bright future of the nation and the world our College has its motto.

**—rs Kkuku eDr %Kku i klr dsfcuk eDr I lko ugh½**

“There is no salvation without acquiring knowledge”. The institution is committed to generate skilled creative competence, technically trained, self reliant youth, honed with the scientific temper. The college has a vision that the student who march out of its portals are leaders, morally upright and courageous, socially responsible and have a humanistic world view.

**Mission:** The mission of the college is to provide value based education.

- To ensure exposure to the latest development in diverse disciplines.
- To enhance employability skills of the students of the region.
- To make students technology easy by generating computer and web based designs.
- To generate a culture of hands on learning and research.
- To facilitate research in traditional and emerging areas.
- To provide courses that tackle the present and implementing environmental crisis.
- To improve the level of English by introducing Communication Courses in English.
- To strive to cater to the tribal and less privileged sections of society.
- To enhance the contribution of the College to the society by raising awareness through community development programmes.

## 6.2 Does the Institution has a management Information System

- IQAC is involved in monitoring the activities of the college committees and Jan Bhagidari Samiti, a registered local body helps in decision- making for the college welfare and development.
- The head of the institution ensures the smooth functioning of the activities of the department in collaboration with the other members of the department. Regular meetings of the staff council are held to discuss and decide matters related to academics and administration.
- Regular meeting of departments, alumni and staff council are held for the smooth working in the college.

## 6.3 Quality improvement strategies adopted by the institution for each of the following:

### 6.3.1 Curriculum Development

- As an affiliated college we follow the prescribed *syllabus* of Pt.RSU
- An assessment of the effectiveness of the current curriculum is done through feedback obtained from faculty, students and alumnae.
- The faculty members of the college contribute as members of boards of studies in various subjects. They take part in revision and updation of the syllabi.
- The experience gained by faculty members as resource persons at conferences, seminars/ workshops and also as members of Boards of studies.

### 6.3.2 Teaching and Learning

- Notices have been issued regularly to the teachers, students and office staff for providing teaching plan, class schedule and regularity in attendance etc.
- The institution has provided LCD Projectors to some PG Departments.
- The Internet facility has been provided.
- Teaching plans are prepared as daily teaching, monthly and yearly.
- Moot courts for Law students.
- Legal Aid camps.

### 6.3.3 Examination and Evaluation

- The evaluation processes consists of continuous assessment and end semester examinations.
- Online Publication of end semester examination results.
- Online registration of annual and supplementary examinations.
- Being the lead college of the district, it has been district level centre for various exams of open university as like Indira Gandhi National Open University (IGNOU), Pandit Sundarlal Sharma Open University (PSSOU), Chhattisgarh Public Service commission (CGPSC) and Chhattisgarh Board of Professional Examination.
- Due to CGPA, continuous monitoring of students is done in terms of seminars, internal examination, projects, preliminary and test examination.

### 6.3.4 Research and Development

- The PG departments of Economics and Hindi are registered as research centres.
- 6 Faculty members have been recognised as registered supervisors.
- 2 Minor Projects are going on.
- Faculty member also attend orientation and refresher courses organised by academic staff college.
- IQAC also encouraged seminars, conferences and workshops in various capacities - paper presentation, and chair person.
- Some departments encourage Postgraduate students for research in various ways of projects, seminar papers and assignments.
- Research students are guided and facilitated for in-depth studies and analysis in research centres.

### **6.3.5 Library, ICT and physical infrastructure / instrumentation**

- The college is going through the process of computerising the library. The facility of a reading room for students and faculty members has already been arranged.
- Books, reference books , journals, magazines, newspapers are also available.
- Photocopy machine, water cooler, and other infrastructural facilities also available in library building.
- Post Graduate departments have separate libraries with good reference books, text books and journals.
- Reading room is open for 8 hours daily for students.
- Medical facilities are provided to the students in our college campus.
- Provision of water coolers with water purifier to ensure the hygienic condition of the students.

### **6.3.6 Human Resource Management**

- The college administration looks after the proper utilisation of the resource available.
- The employees are encouraged to update their related knowledge.
- The employees of the institution are utilized properly at the right place and right moment.
- The college administration looks after faculty members and non-faculty members. Their needs and demands are considered and efforts are made to resolve them satisfactorily.
- Some faculty members who are newly recruited go to academic staff college for orientation and refresher courses.
- Some faculty members and non faculty members have taken need based training.
- Recreation programmes are also organised for teaching, non-teaching and supportive staff.

### 6.3.7 Faculty and Staff recruitment

- Faculty for regular and sanctioned post appointment is done by Government.
- Staff recruitment for self finance course (BCA, PGDCA, DCA, B. Sc- IT, Computer IT ) is done by the management body.
- Advertisements inviting applications from qualified candidates are published in leading Newspapers. The selection panel consisting of the principal, subject expert from outside , coordinator of SFC, President of Janbhagidari samiti and head of the concerned department and senior member of the faculty appoint teacher faculty for self finance course (BCA, PGDCA, DCA, B. Sc- IT, Computer IT ).
- Some teaching and non-teaching staff members are appointed by JBS.

### 6.3.8 Industry Interaction / Collaboration

- Students of Law make visits to courts.
- Home science department arranges visits to hospitals.
- Educational tours are conducted by PG Department.

### 6.3.9 Admission of Students

- The admission process is based on the guidelines provided by Pt. Ravishankar Shukla university. (On the merit basis ,seat reservation for SC/ST/OBC/Minority, seat quota for freedom fighters/sports, for disabled/ handicapped)
- The college website and the prospectus contain information about the institution and the programmes offered. The prospectus that highlights the details of various programmes of the college is prepared every year prior to the commencement of admissions. The prospectus also gives details of eligibility norms for admission. It is given to the applicants along with the application form.
- The IT department conducts a mock entrance at the time of the admission.

#### 6.4 Welfare schemes for

Teaching	GPF and GIS Loan facilities, Maternity leave and Medical reimbursement GPF Part final withdrawals.
Non teaching	GPF and GIS loan facilities, festival advance, uniform, Medical reimbursement
Students	<ul style="list-style-type: none"> <li>• Eligible students are provided with BPL and SC/ST Scholarship as per norms.</li> <li>• Book Bank facility also available,</li> <li>• Counselling and Placement services,</li> <li>• Health Services – Sickle cell test haemoglobin test ,</li> <li>• Canteen, Grievance Redressal facility, Extension activities, Excursion and help.</li> <li>• Monetary test for needy students.</li> </ul>

#### 6.5 Total corpus fund generated

- Janbhagidaari samiti fees
- Self financed course fees
- Alumni fund

6.6 Whether annual financial audit has been done :      Yes  No

#### 6.7 Whether Academic and Administrative Audit (AAA) has been done?

##### Internal Evaluation-

The College has conducted feedbacks in teaching learning process from students and alumni.

##### External Evaluation-

The National Assessment and Accreditation Council (NAAC) Peer Team visited the College from 21.01.2015 to 23.01.2015. The college has been awarded 'B' Grade.

#### 6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes      Yes  No

For PG Programmes      Yes      No

**6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?**

The following reform measures have been adopted:

- Online Publication of End Semester Examination results
- Online registration of Supplementary Examinations

**6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?**

nil

**6.11 Activities and support from the Alumni Association**

- Some Alumni are members of Legislative Assembly and also are in the Janbhagidari Samiti as President and other posts. They have contributed a lot for development of infrastructure.
- Legal Aid Clinic is under function and our alumni members are part of it, they are leading practitioners and they share their useful experiences and knowledge with our students.
- Some Alumni are well-known Doctors they visit the college for free health check up of our students and our staff .
- Some alumni are Chartered Accountants CA,CS, ICWA. They visit our college regularly and share their very important experiences with students and provide them guidance for competitive exams.



### **6.12 Activities and support from the Parent – Teacher Association**

1. PTA has been formed. Parents of PG students are members in this Association.
2. Meeting of the PTA is held at regular interval.
3. Meetings are held to improve the quality of students' performance and to ensure parental involvement with their wards.
4. Parents actively participate and positively support the college.

### **6.13 Development programmes for support staff**

1. Computer training for supportive staff is being done frequently.

### **6.14 Initiatives taken by the institution to make the campus eco-friendly**

- Motivation and awareness to be polythene free zone area.
- Eco- friendly green campus: Plantation of trees and medicinal plants.
- Efforts to create awareness for energy conservation: by switching off lights, fans ,computers when not required.
- Maintenance of cleanliness and neatness in the campus.
- Use of dustbin
- Maintenance of garden and flower pots.
- Water harvesting established.

## Criterion – VII

### 7. Innovations and Best Practices

#### 7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Needy persons are given financial support by raising fund among staff members.

#### 7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- Feedback forms filled by UG/PG students for evaluation of the college and the professors.
- Wi-Fi Connectivity accomplished.
- Girls common room has been well equipped.
- Computer and Internet facility have been enhanced.

#### 7.3 Give two Best Practices of the institution

1. For handicaped children in Dhamtari we made Antra club. Every year our staff members collected the fund and organised program 'bhule bisre geet'. This program provides financial help to disable person.
2. Faculty members and Non faculty members collect the fund for needy students in the month of July. Upendra, the student of M.A. Economics first sem who had suffered head injury has been given 10,000 Rupees by Arthivk Sahayata club.

#### 7.4 Contribution to environmental awareness / protection

1. Eco friendly, clean and Green campus has been possible with the support of NSS, NCC, and Members of youth Red Cross Society .
2. Rain water harvesting.
3. Herbal garden.
4. Polythene free zone.
5. All the students of UG level study one compulsory paper on environmental studies and they are assigned a project to be submitted with one gamla with plant. The aim of this scheme is to motivate the students for green campus.
6. Students are sensitized about their responsibilities for environmental conservation.

#### 7.5 Whether environmental audit was conducted?

Yes

No

**7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)**

**Strength**

- Commitment by the management and faculty towards quality education.
- good governance and leadership
- Wi-Fi enabled campus
- There is a strong bond and a high level of interaction between faculty and students
- The college maintains a good academic atmosphere in teaching, learning and evaluation.
- Healthy work culture in a close-knit homely atmosphere.
- Positive and sustained approach to research and related academic activities.
- Several opportunities for students to develop and enhance their creative potential and individual talent.

**Weakness**

- No boundary wall for the college campus, leading to security and other problems.
- We have no autonomy in syllabus framing, policy making and admission procedure.
- Lack of professional courses.
- Lack of Certificate Courses.
- Lack of digital class room and digital library.

**Opportunity**

- Good infrastructure and teaching resources gives us the opportunity to initiate new programmes.
- Rich Departmental library with internet facility is a boon for students, researchers and teachers.
- The result of the students is quite satisfactory.

**Threat**

- Poor communication skills in English among students.
- Mostly students come from backward region and their economic condition is not good to provide higher education facilities.

## 8. Plans of institution for next year

1. Wi-Fi connectivity extension.
2. Office automation software will be installed.
3. INFLIB NET –NLIST membership will be installed.
4. PSC and NET coaching for students.
5. Every department of PG will organise conference and seminar.
6. Inviting counsellor to provide counselling to the students on stress, and anxiety in examination.
7. To enhance knowledge of computer for the staff.
8. The career guidance and placement cell needs to be strengthened. Information regarding job opportunities at regional, state and national levels in both government and private sectors may be collected and made available to students.
9. To revise edit and develop manual feedback forms
  - Student feedback of teachers.
  - Student feedback and parents feedback.
  - Alumni feedback form.
10. To organize excursion/study tour/ industrial tours for students regularly.
11. To arrange health check up camps for students.
12. More number of research papers to be prepared and published in leading journals.
13. To encourage teachers for participating in international and national level seminars.
14. More programmes on social welfare to be conducted by NSS students.
15. To organize PTA meeting.
16. To equip each and every department with latest equipments like computer/laptop, printer, camera and projector.
17. Other PG departments to be registered as research centres.
18. Updating college website.
19. Follow up of Annual calendar.
20. Follow up of teaching plan.
21. Review and follow up of detailed plan of the institution.
22. Encouraging faculty members for various research programmes.
23. Encouraging students to participate in various training programmes.
24. The committee drew attention about scope for better quality improvement especially environment, cleanliness, safety.

25. Recommendation to the management to appoint visiting faculty for improvement of teaching.
26. Faculty training to initiate campus placement to corporate programme to strengthen placement.
27. Reviewed the NAAC peer team recommendations and prepared a check-list for action plan.
28. To conduct campus selection camp for placement.
29. To cater to the needs of slow learners through remedial classes.
30. To conduct workshops for teaching in smart classes.

Name Dr. Mandeep Khalsa Name Dr. Chandra Shekhar Choubey

Khalsa

Signature of the Coordinator, IQAC

**Dr. Mandeep Khalsa**  
**B. Prof. & Head; Economics**  
**B.C.S. Govt. P.G. College**  
**DHANTARI (C.G.)**

\*\*\*

Chandrashekhara Choubey

**PRINCIPAL**  
**B.C.S. Govt. P.G. College**  
**Dhantari (C.G.)**

Signature of the Chairperson, IQAC

**Abbreviations:**

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

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